

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

Minutes of the Parish Council Meeting held on Tuesday 10th January @ 6.30pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Cope, Cllr Rowley, Cllr Beckett, & Cllr McIntyre

In attendance: Clerk & residents from Long Carrant

1. Apologies: Cllr Hague
2. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Minutes from November meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

6.30pm – 7pm. Residents from Long Carrant Park were present to raise concerns over planning application W16/02605. The PC suggested residents write to Wychavon asking for an extension of time.

4. Progress reports
 - a. Social Centre
 - As for November minutes
 - b. Bredon Hill Conservation Group
 - No update, JB will update PC after next meeting

158

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- c. PACT
- Nothing to report
- d. Lengthsman
- Will be cutting back the verges on Cotton's Lane
- e. Vehicle Activated Sign
- Working for longer period since batteries replaced
- f. Flooding
- A request was made for further work to be carried out to raise the kerb outside Hollymount to prevent potential future flooding. SS to contact Cllr Hardman
ACTION SS
- g. Highways
- It was agreed to re-site playing field signage as per the proposal from Cllr Hardman
 - SS to investigate options to resolve the uneven kerb opp The Close gate with Cllr Hardman
ACTION SS
 - A resident raised has raised the issues of cars (mainly football club) parking on the verge on Elmley Rd at the junction with Playing Field Way and destroying the turf. KR suggested she could write to football club. DC suggested grass could be replaced with tarmac, which would also benefit pedestrians. Sarah to raise with Cllr Hardman
ACTION SS
 - No response as yet on the increasing dip in the road just past Station House on the bottom of the Groaten
ACTION ME
 - Stage 2 (Pub to Church) of the Path repair in due in the next financial year. It was agreed to use the NHB monies for this assuming we can get the village to agree that this is the most appropriate use of the funds.
- h. Trees in the Parish
- Cllr McIntyre has obtained three quotes and was agreed by all that Jonathan Cook offered most professional service and best value at £1,500. Agreed to go ahead immediately for all the work requested.
ACTION NM
 - Regarding Rails End issue with overhanging trees and poor internet connection, Cllr Rowley to remind them that they should contact Charles Archer regarding this or alternatively, BT.
ACTION KR
- i. Communications
- Cllr Rowley will be chasing the possible funding for new website through Wychavon
ACTION KR
 - Cllr Smith has ordered perspex for front of PC noticeboard. Awaiting delivery & then installation
ACTION SS
- j. Neighbourhood plan
- There has been no positive feedback from the meeting held in November.

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- Cllr McIntyre suggested that we could hold a public meeting in Spring and invite a consultant/specialist to explain the NP more fully to residents. There may be a fee for this.
Cllr Becket to seek further information ACTION JB
- JB to also seek advice from Cllr Adrian Derby ACTION JB

5. District and County Councillors' reports:

- None

6. Planning

Applications approved prior to meeting

- W/16/02304 24 Wood Lane. Approved
- 16/02860 Kingham house. Approved

Current applications

- 16/02188 Land off Elmley Rd

This land is identified in the SWDP so cannot object per se to building on this land. Most issues raised in previous objections have been addressed. The PC will raise the following and assuming these are addressed will not object.

- In the design and access statement on pg. 35 they state " this development reflects the needs and aspirations of the community" – for them to know this they should hold a village consultation or similar
- It would be good to see a bias for the current village residents – perhaps a proportion of the properties designated for Parish residents?
- Planting and natural screening, needs to be in place to minimise the impact on the AONB
- The road and footpath within the development must be adopted by Highways for ongoing maintenance – it is not clear in the current proposal that this is the case.

- W16/02605 Long Carrant Park

The PC objected to this application. It was agreed to ask for an extension as well as ask Cllr AD to take the application to committee if planning were mindful to approve.

It was agreed that the chair would write a letter of objection.

ACTION SS

7. Parish councillor vacancy

- Possible candidate found. Confirm at next meeting

160

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8. Finance

a. Proposed budget accepted, and precept set at £17K

b. Bank balances & budget agreed

Current account balance as at 21st December 2016 - £10,336.40

Savings account balance as at 21st December 2016 - £ 3,317.24

c. The quotation for repairs/removal of trees in the parish was approved

ACTION NM

d. Availability of grant from War Memorial Trust

ACTION ME

e. Payments approved

S Smith – Notice board & laminator - £ 86.26

Grant Thornton – Audit fees - £ 180.00

M English - £ 402.81

M Cole – Lengthsman - £ 94.60

S Hague – mowing - £1680.00

Westcotec – battery for VAS - £ 192.00

9. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

- A thank you was received by the Parish Council from The Church Warden for the payment of the grant for this year.

10. Clerk's report on Urgent Decisions since the last meeting.

- Gorse Hill fence. Footpaths committee will not be repairing this. Cllr McIntyre to get quotes to repair or replace. Look at growing some climbing plant on this. ACTION NM
- Cllr Hague no longer wishes to undertake verge mowing for village. Alternative quotes to be obtained. ACTION SH

11. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- Knotweed update on letter/s sent

PARISH COUNCIL MINUTES

January 2017

ASHTON UNDER HILL PARISH COUNCIL

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12. Date of next meeting: 14th March 7pm. Meeting closed 8.20pm

.....(chair)

.....(date)

ASHTON UNDER HILL PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 14th March @ 7pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Hague, Cllr Cope, Cllr Rowley, Cllr Beckett, & Cllr McIntyre

In attendance: Clerk, DC Darby & 1 member of the public

Apologies: CC Hardman

1. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

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Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

2. Minutes from January 17 meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

3. Co-option for Parish Councillor Martyn Wood accepted, signed declaration of acceptance of office.

4. Progress reports: for information / discussion and comments if necessary

- a. Social Centre
Winter was quiet. Container has been filled in an orderly fashion. Can be viewed if required – see a committee member.
- b. Bredon Hill Conservation Group
Meeting 5th April. A46 proposal will probably be on the agenda, PC agreed that they would write to support the principle of improving the A46, and look forward to seeing a proposed route.
- c. PACT
 - Cllr Rowley not receiving PACT invite Action KR
 - On the 12th February a land rover was stolen with keys from a property on Elmley Road between 01:20 and 03:30. It is believed that the keys may have been hooked through the letterbox.

162

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- On the 23rd February we were informed that two shipping containers had been broken into on the Beckford Road. It is believed that number of tools were stolen. This occurred between 15:00 on 21st and 11:00 on the 23rd.

If anyone has any information or queries please contact us on the team email.

Julie Pardoe, Police Community Support Officer

Pershore Rural North & South Safer Neighbourhood Team, Tel: 101 ,

julie.pardoe@westmercia.pnn.police.uk

d. Lengthsman

- Cottons Lane verge needs cutting back ACTION SS

e. Vehicle Activated Sign

- Working, battery has been replaced

f. Flooding,

- Drain clearing truck has been in the village
- Ditches have been cleared

g. Highways

263903 – The raised Kerb opposite the gate to The Close - Remedied

263907 – Dipped Kerb by Hollymount window causing water ingress to the house when rains – Agreed by WCC

263916 – The strip of grass by Hollymount, that leads to the corner of playing fields lane that is stirred up by cars parking and mounting the kerb when passing – requested this is tarmacked over. Not agreed – look into pricing & try Cllr Harman support – Action SS

263910 – The new incidence of flooding in front of The Moat, since the recent works were carried out. Drains cleared

263914 – The deepening dip across the road from the old railway bridge, past Station House Not agreed as it is not dangerous yet. Request for highways to monitor it. ACTION SS

Report damaged drain cover opposite entrance to park on opposite side of Elmley Rd Action SS

h. Trees in the Parish, all work has been done. Cllr Hague to remove green wrap on trees in The Groaten Quotes received for repair to the fencing on Gorse Hill – agreed to instruct Jonathan

i. Communications, new website setup in progress, transparency fund has been submitted to CALC. Facebook working well and group email set up. Perspex on Noticeboard has been replaced.

j. Neighbourhood plan

- Chase up funding from Wychavon ACTION ME
- As long as we get enough people involved the PC could do the background work. Put info in Newsletter ACTION SS
- Possibility of employing a consultant to support
- April / May would be a good time to have another village meeting to gain some support. This time involving Wychavon and District Councillors ACTION JB

PARISH COUNCIL MINUTES

March 2017

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5. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)

Report by District Councillor Adrian Darby to Ashton under Hill Parish Council:

I must start with an apology for not being able to be present for your last meeting.

I was abroad for all of January and most of February. This meant that I missed the Wychavon budget setting process.

I also missed two planning meetings and attended my first one of the year last Thursday.

I did not wish to oppose the application on the site in Ashton opposite the Middle School which came up in one of the meetings I missed. I gather that the Parish Council was supportive.

The principle planning issues affecting my ward are the resumed Joint Core Strategy for Cheltenham, Gloucester and Tewkesbury, which is now open for public consultation, an appeal against the refusal of permission for a Care Village on the Chicken Farm site at Beckford and in the longer term proposals for a new link between the A46 and the M5.

I would certainly urge you to look at the Joint Core Strategy, and to comment on it if you feel that the two major changes which it proposes will affect Ashton.

These are 1. The removal of the MOD site at Ashchurch from the Strategic Allocations. This is happening because the MOD is not prepared to release the whole site. However it is not necessarily good news as much of the development is likely to be restored later in the Tewkesbury Borough Local Plan.

2. The inclusion of 500 houses at Mitton which will require the co-operation of Wychavon. It is hoped that Wychavon will be prepared to allow for this in a joint planning statement with Tewkesbury Borough Council, although this has not yet been completed by Wychavon.

So far as the A46 proposals are concerned, the ones I have seen only affect the situation south west of Little Beckford and so presumably do not affect you directly, although other parishes in my ward would welcome your support.

The following was discussed

- PC should have a say in the care home at Beckford
- AD said it is worth the PC's while to persevere with the Neighbourhood Plan.

6. Planning applications to comment on:-

- Land off Elmley Rd – Initial outline planning application was approved. Next stage will be detailed plans – no indication of when the new planning application will be made.
- W/17/00159 – Windrush, The Groaten – Demolition of single story and erection of two dwellings. No objections

7. Finance

- a. To agree bank balances

The current account balance as at 21st Feb 2017 - £7843.33

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The savings account balance as at 21st Feb 2017 - £3317.58

- b. Mowing quotes received agreed to accept Bredon Hill Grounds Maintenance, giving a saving of £70 pa.
List of duties to be handed over ACTION SH
- c. Payments agreed

Glasdon	Dog bins	£304.05
Footpath team	As agreed in budget	£274.99
M Cole	Lengthsman	£158.80
M English	Wages	£405.18
OHL	Goods	£ 10.21

- 8. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)
 - a. a)Complaint received about siting of the dog bin on Willow Close discussed. No other complaints have been received, agreed to leave it where it is.
 - b) Concern raised re cutting back of hedge – leaving this open for people to walk across field with dogs. Agreed this should not be an issue as not a footpath. Other positive comments received regarding the hedge being cut back.
 - b. Transport Plan and A46 widening – agreed to make a generic comment that the PC would support improvement to the A46, assuming appropriate routing. Action SS
 - c. Chaos on the road on 2nd March from both schools having clashing events. Schools have been spoken to and agreed that they would co-ordinate events and share calendar.
 - d. Proposed change of internal auditor – all councillors to provide a copy of their utility bills and passports to the accountants for money laundering purposes to ME by 31 March. Action All
 - e. Community Grant application for the war memorial, investigate further. Action SS
 - f. The defibrillator has been serviced by the new owners of the Manufacturer
 - g. Invite to partake in the Parish Games – agreed to advertise on Facebook, notice board, cricket club and ask ASC if they wish to handle it.
 - h. St Richard's Hospice have been invited to the next PC meeting to discuss how they share their services with the village.
- 9. Clerk's report on Urgent Decisions since the last meeting: none
- 10. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
 - Knotweed – (directors of the Middle School are now dealing with it)

PARISH COUNCIL MINUTES

March 2017

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11. Date of next meeting: Annual Parish Meeting 9th May followed by the PC meeting at 7pm. The meeting closed at 8.40pm.

.....(chair)

.....(date)

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Minutes of the Parish Council Meeting held on Tuesday 9th May @ 7.30pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Hague, Cllr Cope, Cllr Wood, Cllr Beckett, & Cllr McIntyre

In attendance: Clerk, DC Darby & 2 members of the public

Apologies: CC Hardman & Cllr Rowley

1. Election of Chair, Cllr Smith nominated by Cllr McIntyre and 2nd by Cllr Hague. Signed declaration
2. Election of Vice Chair, Cllr Rowley nominated by Cllr Smith and 2nd by Cllr Hague. Signed declaration
3. Election of representatives, same as previous year
4. Declarations of Interest:

a) Register of Interests: Councillors are reminded of the need to update their register of interests.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Cllr Wood, Clerk and Cllr Darby on planning application 17/00602 Long Carrant

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

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Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. Minutes from March 17 meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. **Two members of the public attended to discuss planning application 17/00602 Long Carrant.**

6. **Progress reports:** for information / discussion and comments if necessary
 - a. Social Centre
 - Steps moved and replaced
 - Cricket club put up new site screens and cleared debris
 - b. Bredon Hill Conservation Group, met few weeks ago. Discussed Neighbourhood Plan around the Hill. Bredon at referendum stage, Eckington at first round of assessment of their submission, Beckford using a consult, priority changed with A46 proposal. Discussed A46 improvement, BHCG support a re-route to the south of Beckford. Appeal for Beckford Care Village discussed. Proposal to make Cotswolds AONB into a National Park, to be shared on Facebook.

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- c. PACT, it has been a busy few weeks with break-ins in the Parish. Concerns have been raised by the Parish Council to the police. Action – Cllr Rowley to invite them to the PC meeting
- d. Lengthsman – Actions to be passed on by SS
- clear the moss by Bus top at the bottom of Cottons Lane,
 - Clear around taps in the village
 - clear the verges up Cottons Lane
 - Clear war memorial prior to Open Gardens
 - SH to look around the village before Open Gardens and identify any actions
- e. Vehicle Activated Sign, working correctly, time to be moved to Beckford Rd. Speeding still in the village especially over the weekends, post office van (relief postman) and white vans seem to be a particular issue.
- f. Flooding – nothing to report
- g. Highways
Signage for the Playing Fields was moved in March as planned. Looks good and we have received thanks from the ASC.
- 263916** - The strip of grass by Hollymount, that leads to the corner of playing fields lane that is stirred up by cars parking and mounting the kerb when passing - requested this is tarmacked over. *Agreed that we put a couple of wooden posts in the verge to stop the parking - this is what has been done on the opposite corner of Playing Fields Lane.* Action SS to instruct lengthsman
- 263914** - The deepening dip across the road from the old railway bridge, past Station House. Highways will monitor
- 296904** - Reported the mirror on The Groaten - *Highways don't have an issue, nor the land owner for the land opposite - therefore no issue to follow up*
- 296907** - Blocked drains on Cottons Lane - *Council agreed to clear these in May*
- 292650** - cracked and dipped drain cover on Elmley road - opposite Play Fields Lane - *drain cover replaced but not cleared out.* Follow up SS
- Concerns raised by Long Carrant residents re crossing of A46 to the Garage.** Agreed to contact Wychavon to see if a sign can be erected warning of older people crossing. Action SS
- h. Trees in the Parish, nothing to report.
- i. Communications, nothing to report.
- j. Neighbourhood plan, made contact with planning officers to present to the village if PC offer an event, 7th or 8th June at the Chapel Hall or 13th June in the village hall would be a possibility. JB to liase with Wychavon and set date
- k. Footpaths - Detail breakdown was received from the footpaths team on how the grant was spent, and a heartfelt thanks was received. We are pleased that the Grant was so useful to them for the great work they undertake for the village. It was noted that the stile has been removed at the entrance from Ashton Woods heading to the trig point. This is not a right of way or footpath, so the landowner is within his rights.

7. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)

- *There is little to report on the planning front, so far as strategic matters are concerned.*
- *There are two live issues for Ashton, the application at Long Carrant Park and alterations to Lynhaven, Cottons Lane.*
- *The P.C. has submitted a well-reasoned objection to the former and I have asked for it to go to the planning committee if officers are minded to approve it. I have agreed that officers should be free to approve the latter under delegated powers.*

168

PARISH COUNCIL MINUTES

May 2017

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- *It is not strictly true that there are only two live issues since the application for outline permission for 14 houses opposite the Middle School, which was approved by the February planning committee has still not been finalised, presumably because the Section 106 agreement is still to be signed.*
- *Otherwise the only thing to report is that the Wychavon Annual meeting is due to be held next week. I hope I will be able to continue on the planning committee and as Heritage Champion.*

A.M.G.D.

9 May 2017

Draft

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8. Planning applications to comment on and for info

17/00652/HP	Ding Cottage, Elmley Road, Ashton Under Hill, Evesham, WR11 7SH	Proposed double garage with store	Pending decision
17/00602/CU	Long Carrant Park, Cheltenham Road, Ashton Under Hill, Evesham, WR11 7QP	Proposed extension to Long Carrant Views Caravan Park to allow for the relocation of 7 approved mobile park homes together with landscape planting (resubmission of application) <i>Chair read out PC objection letter and discussed with residents, gave advice on how to apply to this application. Residents are concerned about 3 bedrooms, parking and sewerage.</i>	Pending decision
17/00490/HP	Lynhaven, Cottons Lane, Ashton Under Hill, Evesham, WR11 7SS	Demolition of existing utility room and roof to open area. New bedroom and shower room and enclosure of covered area. <i>No Objections</i>	Pending decision
17/00159/HP	Windrush, The Groaten, Ashton Under Hill, Evesham, WR11 7QR	Demolition of single storey elements and erection of two storey extension, alterations to and reconfiguration of dwelling, construction of a new double garage	Approved

9. Finance

- a. Cheque received from CALC for £560.00 (towards website)
- b. To agree bank balances

The current account balance as at 21 st March 2017	-	£7845.33
The savings account balance as at 21 st March 2017	-	£3317.58
- c. Payments to be agreed

Wychavon	Cleaning of dog bins	£ 80.12
Beckford Group Magazine	Newsletters	£169.00
M Cole	Lengthsman	£ 71.60
M English	Wages	£545.97
CALC	Membership	£461.72

10. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)
11. **Clerk's report on Urgent Decisions since the last meeting.**
12. **Transport Plan and A46 widening** – Chair wrote a response supporting an improvement to the A46, but that we would not support the piecemeal improvements or upgrade to dual carriageway on existing A46 from

170

PARISH COUNCIL MINUTES

May 2017

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Evesham to Teddington Hands Roundabout. I have indicated our support for re-routing of the road, depending on the route!

13. **Councillors' reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- a. **Willow Cottage** – Ask owner to put security fencing around Willow Cottage as children have been playing in the house, and it is not safe. Agreed that the PC to write a letter to the owner and copy in Wychavon – Action SS

14. Under the Hill Fest

'Under The Hill Fest' is to be held Saturday, 27th May at A46 end of The Groaten, at the Pig Barn site. This is being organised by James Nicklin, as you will be aware from the flyers that he has delivered to all houses in the village.

This event has been organised in line with all requirements of the Council, Environmental Health and the Police. It is not an event that the Parish Council was required to be consulted on, before or after the organisers applied for the licence. It is covered under the Temporary Event Notice. This is the same notice that an event at the village hall or cricket club may apply for to hold an event. We have tried to consider what you, as residents, might raise and ensure that the organisers incorporate this into their plans, as well as ensure that all appropriate licencing and insurances etc are in place. Members of the Parish Council therefore have met with Mr Nicklin, event organiser last week.

Mr Nicklin, who has a lot of previous festival experience at major festivals, as well as holding a similar event 2 years ago in Ashton. He has detailed plans in place and had already considered all of the areas that the Parish Council raised with him.

We told Mr Nicklin that our main concern was noise for the residents, and traffic. Mr Nicklin has plans in place for both; including noise limiting speakers with reduced bass (which is what makes the noise carry) and parking in a neighbouring field with shuttle bus transport from stations and local towns. Half of the tickets already sold are for people in the Village.

Other points

- *Ed Spires' security company has been hired to manage the gate*
- *There are strict controls on age limit, under 16s must be accompanied by an adult*
- *Attendees will be searched before entry*
- *Strictly no alcohol or drugs can be taken into the event*
- *Alcohol will be sold at pub prices only to stop bulk purchasing*
- *The footpath that runs adjacent to the solar panels will be maintained.*
- *There will be toilets and showers provided for the visitors and campers*
- *Camping is in a roped off area at the end of the field*
- *There will be a third party First Aid*
- *There are detailed Health and Safety procedures in place for all risks*
- *There are numerous noise limiting strategies in place and the noise level will be monitored independently*
- *Cars parking for the event are required to buy a ticket before the event, so that car parking can be managed (only 3 tickets had been sold for the first 220 tickets sold). Further parking is available in a field off the A46 and shuttle buses will collect from the overflow car park if needed. Cars will not be able to park on the Groaten. No cars from the event should be entering the village.*

We would like to reassure anyone with concerns that we are satisfied all aspects of the event have been addressed. Of the 499 maximum tickets available (which includes all band members, security staff, stall holders etc), approx 220 had been sold last week. Of those, 100 will be for the bands, staff etc. This means that the event size is approx. 3 times the size of an event in the village Hall eg the recent Mexican Night or the Run Around Supper. Mr Nicklin held a similar event in the village two years ago without an issue.

If people still have concerns, please ring James Nicklin on 01386 896111 or email him at james@underthehillfest.co.uk. You can also find out information on the website: <http://www.underthehillfest.co.uk/>.

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

15. Date of next meeting: 11th July at 7pm. The meeting closed at 8.20pm

.....(chair)

.....(date)

Draft

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

Minutes of the Parish Council Meeting held on Tuesday 11th July @ 7.00pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Rowley (Chair), Cllr Hague, Cllr Cope, Cllr Wood & Cllr McIntyre

In attendance: Clerk, Community Support Officer (Paul Acaster)

Apologies: CC Hardman, Cllr Darby, Cllr Smith

1. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

2. Minutes from May 17 meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. *No public*

3. Progress reports: for information / discussion and comments if necessary

- a. Social Centre, reviewing village hall charges. Open gardens went well. 45% of profit goes to the Social Centre.
- b. Bredon Hill Conservation Group, Martyn agreed to take on the role. ME to provide information.
- c. PACT –
 - Farm thefts, quad bikes stolen
 - Rural crime is an issue
 - Request that residents assist police in the following way

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1. Community support
2. Facebook, not PC account
3. Neighbourhood watch, invite Gary to the next PC meeting
4. Residents
5. Whatsapp group
6. CMS Text alerts

Report for June

- Petrol station
- Suspicious incident, alarm going off
- 16th June van break-in
- Advise residents to keep their homes lit up

- d. Lengthsman – Actions to be passed on by SS
- e. Vehicle Activated Sign, not been moved, battery needs charging. SS to write to Lengthsman re work
- f. Flooding
- g. Highways, drains have been fixed
- h. Trees in the Parish, next Spring trees need to be attended to. Ash trees in the Groaten not looking very well, could be dieback, investigate next year. NM
- i. Communications, look to get someone to take on the new village website. Agreed to submit a bid for more money from transparency fund, KR
- j. Neighbourhood plan, agreed to either :- put on hold due to lack of interest from residents or promote by word of mouth – MW to action
- k. Footpaths

4. **District and County Councillors' reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.)

5. **Planning applications to comment on and notification**

17/01121/GPDE	Crimond, The Groaten, Ashton Under Hill, Evesham, WR11 7QR	Notification for prior approval for a proposed larger home extension - flat roof rear single storey extension with lantern roof light	Decision - Information
17/00652/HP	Ding Cottage, Elmley Road, Ashton Under Hill, Evesham, WR11 7SH	Proposed double garage with store	Approved

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17/00602/CU	Long Carrant Park, Cheltenham Road, Ashton Under Hill, Evesham, WR11 7QP	Proposed extension to Longcarrant Views Caravan Park to allow for the relocation of 7 approved mobile park homes together with landscape planting (resubmission of application)	Refused
17/00490/HP	Lynhaven, Cottons Lane, Ashton Under Hill, Evesham, WR11 7SS	Demolition of existing utility room and roof to open area. New bedroom and shower room and enclosure of covered area.	Approved

6. Finance

a. To agree bank balances

Current Account balance as at 21st May 2017 - £11393.67

Savings Account balance as at 21st May 2017 - £3317.91

b. End of year accounts agreed

c. Payments approved

M Cole	Lengthsman	£118.00
St John Ambulance	Ashton fete	£110.40
M English	Wages & Expenses	£646.74
HMRC	PAYE	£251.01

7. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

8. Clerk's report on Urgent Decisions since the last meeting.

- Resignation of Cllr Beckett, ME advised Wychavon of vacancy

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Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

9. **Councillors' reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

10. Date of next meeting: 12th September at 7pm. The meeting closed at

.....(chair)

.....(date)

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

Minutes of the Parish Council Meeting held on Tuesday 19th September @ 7.00pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Hague, Cllr Cope, Cllr Wood & Cllr McIntyre, Rowley

In attendance: Clerk

Apologies: CC Hardman, Cllr Darby,

1. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Cllr SS, KR, DC, NM on planning application 01479
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

2. Minutes from July 17 meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. *No public*

3. Progress reports:

- a. Social Centre
 - Football club have bought a defib which will go inside the cricket club
 - Rates to be increased 1st September 2017
 - Wanting to enhance the play area
 - Shrubs and garden being tidied up
- b. Bredon Hill Conservation Group
 - Nothing to report. MW given his support to Great Comberton, next meeting 11/10
- c. PACT
 - No report
- d. Lengthsman

Clerk to enquire if Lengthsman wants to continue, if not advertise for a new one. NM to ask around the village. ME to advertise vacancy.
- e. Vehicle Activated Sign

172

ASHTON UNDER HILL PARISH COUNCIL

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Battery regularly changed

- f. Flooding
Lots of blocked drains around the village. SH to email clerk with locations
 - g. Highways
SS emailed Cllr Hardman re timing on the foot path
 - h. Training, Chair book onto Chairman training for Chairmen on the 20th November. MW declared an interest to attend. SS for forward dates ME to look into dates
 - i. Trees in the Parish
Willow close - 3 quotes received agreed to talk to Rooftop **ME (ask NM for details)**
Groaten - 12 dead trees - 3 quotes received. Agreed to remove dead trees and replace them at £100 per tree. NM to ask Roger Umpelby advice on what variety to plant
Agreed to make decision on who to give order to over email.
 - j. Communications
Two people willing to share the burden of the new website. KR to apply for more funding from CALC
 - k. Willow cottage, reported to Wychavon as unsafe and deteriorating. Currently under conservation and enforcement at Wychavon. Cllr Darby and SS to follow up
4. **District and County Councillors' reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) None

5. Planning applications to comment on and notification

17/01479/HP	Hollymount Elmley Road Ashton Under Hill Evesham WR11 7SW	Demolish store outbuilding and erect replacement building with extension to provide annexe accommodation and garage to existing dwelling. **See comment below	Pending decision
17/01439/HP	3 Gorse Hill Ashton Under Hill WR11 7SP	Extension, porch & rendering	Pending decision
17/01196/ FUL	Star Inn Elmley Road ASHTON UNDER HILL WR11 7SN	Replacement of old play equipment with new wooden playset including swing and slide.	Approved

5.1 Comments from Ashton under Hill Parish Council - Planning Application 17/01479

Cllr Smith, McIntyre, Cope & Rowley declared an interest.

We have some concerns that the existing Barn is a key feature of the Old Dairy and as such we would like to see the character and appearance of the barn retained. The plans indicate that this will be the case - but the plans are not detailed enough for us to be sure e.g. we would like to see the colour and roadside shape retained.

Current Build

- Although the barn looks maintained it is showing signs of deterioration.
- Currently not weather proof
- No habitation, looks to be used only as a store.

173

PARISH COUNCIL MINUTES

September 2017

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

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- There appears to be no form of preservation order on the barn.

Proposed new build:

- From the submitted sketches the new build looks to mimic the old in proportion and style
- Sympathetic materials are being proposed
-
- Without proper plans its difficult to understand the scale, however it looks to sit on the same footprint apart from the lean to garage which sits within the boundary of Hollymount and would appear not to be at the detriment of the surrounding properties.

Summary

- Although we are concerned about losing another element of the village's heritage, we would support the proposal, subject to confirming that the finalised plans ensure that sympathetic materials are used, the colour and style retained and the proportions of the new build are no greater than the old.

6. Finance

a. To agree bank balances

Current Account balance as at 21st July 2017 - £11,066.33

Savings Account balance as at 21st July 2017 - £ 3,318.24

b. Year end accounts sent to auditors in July, waiting on report.

c. New Homes Bonus, £5055 to draw down. It was agreed to consult residents on whether they are happy for the money to be spent on the footpath repair from the pub to the church and for the balance to be used for the upgrade of the play area. KR to put on Facebook and notice board

d. Social Centre annual grant. Application form requested, waiting on return.

e. Cllr Cope and Hague to contact HSBC to confirm Clerks change of address

f. To agree payments

Wychavon Sport	Community Games	£ 18.00
HMRC	PAYE	£ 59.98
M Cole	Lengthsman	£120.00
M English	Wages & Expenses	£656.69

7. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

8. Clerk's report on Urgent Decisions since the last meeting.

ASHTON UNDER HILL PARISH COUNCIL

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9. **Councillors' reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- Set the budget
- New councillor
- Following talk from West Mercia Police, decided to flyer village and try get 60% commitment to go ahead with Smart Water and signage.

10. Date of next meeting: 12th September at 7pm. The meeting closed at 7.50

.....(chair)

.....(date)

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB

Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

Minutes of the Parish Council Meeting held on Tuesday 14th November @ 7.00pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Hague, Cllr Cope, Cllr Wood, Cllr McIntyre & Cllr Rowley

In attendance: Clerk, Cllr Darby & 1 member of public

Apologies: CC Hardman

1. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

2. Minutes from September 17 meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. *1 member of public*

3. District Councillors report - As always, I have been most concerned with planning matters, both as a member of Wychavon's planning committee and the South Worcestershire Joint Advisory Panel. *There are two major issues.*

Cheltenham Gloucester Tewkesbury Joint Core Strategy. The inspector has now produced her final report and the three District Councils have to vote on whether to approve her final amendments. These include the provision of 500 houses at Mitton in Wychavon District. Once this strategy has been finalised the developers are likely to submit a planning application to Wychavon.

The government has produced a consultation document 'Planning the Right Homes in the Right Places' which proposes a standard method for determining the number of houses needed by each planning authority. This has the advantage of saving a great deal of debate with developers at the start of each plan making period, and thus time and cost, but in Wychavon's case would increase the number of houses we would have to find by about 100 units a year. Since we have a recent plan only approved in 2016 we can rely on its numbers until 2021 but will need to accommodate new numbers from then on. We therefore will have to start work on a new plan very soon, given that

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, 1 Offenham View, Evesham, WR11 3JZ, Tel 07896879414 email ashtonunderhill@yahoo.co.uk

the process takes several years and that it is very dangerous to allow the plan to become out of date.

The JAP approved the SWDP Design Guide Supplementary Planning Document.

Willow Cottage - have made complaints to Wychavon, will follow up

4. Progress reports: for information / discussion and comments if necessary

- a. Social Centre - Fundraising ongoing to pay for the new playground. Problem with dog poo on the playing field, notices will be put up. Currently the SC apply for an annual grant of £2500, it was agreed that if this is not enough then they need set their budget and to apply to the Council for a larger amount.
- b. Bredon Hill Conservation Group
Meeting 11th October. Lots raised at meeting which will affect the SWDP, significant increase in properties.
Ashchurch MOD site - At the last meeting of the BHC (Bredon Hill Conservation Group) it was stated that the availability of the MOD site at Ashchurch for future housing development had been delayed, and when a release date was reached, it would likely indicate that not all the site would be available. Exactly how much is still pending. It was also suggested that an interim site on the MittonBank could be an acceptable alternative option with a consideration for 500 to 1000 new homes.
- c. PACT
It was agreed to extend the Smartwater project through to mid January in order to get more responses. The PC to canvass local events as follows.
 - Christmas Fair Sat 18th Nov SH ACTION
 - Coffee morning/WI/Busy Fingers DC ACTION
 - Lunch club 1st Dec NM ACTION
 - Contact police to establish any reducing cost scheme dependent on uptake. ACTION KR
 - Produce copies for all councillors and put forms at pub and first school. ACTION SS
- d. Lengthsman, clerk has advertised for a new Lengthsman, no applicants as of date of meeting
- e. Vehicle Activated Sign ACTION SS
Reports of speeding received on the Groaten. Agreed that the chair would respond to the complainants.
 - Seek advice from the County Councillor for the next steps and feed back on 20mph project. ACTION SS
 - Contact residents in the Groaten regarding cutting back of hedges. ACTION ME
- f. Flooding, no issues

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- g. Highway - reported damage on Beckford Road by Groaten turning
- h. Training - booked for the end of November
- i. Trees in the Parish , it was agreed to place an order with Jenny Hague to attend to the trees on the Groaten. A further quotation is required for larger trees as well as a 5 year care package to tend/ report on trees twice yearly.
 - mix of trees agreed.
 - NMc to speak to Beldams farms to take care when cutting hedges, SH to provide contact details.
- j. Communications
 - KR to grow email list.
 - Jane Barker to help KR with village website.
 - Jane Barker to take over comms in KR absence during holidays

5. Planning application notifications

17/01479/HP	Hollymount Elmley Road Ashton Under Hill Evesham WR11 7SW	Demolish store outbuilding and erect replacement building with extension to provide annexe accommodation and garage to existing dwelling.	Withdrawn
17/01439/HP	3 Gorse Hill Ashton Under Hill WR11 7SP	Extension, porch & rendering	Approved

- 2. Willow cottage, awaiting action from Enforcement team to ensure that the building has been made safe and maintained. ACTION SS

7. Finance - bank statements have not been received

- a. To agree bank balances
 - Current Account balance as at 21st August 2017 - £10,586.92
 - Savings Account balance as at 21st August 2017 - £ 3,318.24
- b. The budget for 2018/19 was agreed
- c. Payments agreed

Wychavon Sport	Junior Table Tennis	£ 6.00
Grant Thornton	Audit	£ 120.00
M English	Wages & Expenses	£ 506.89
Baldwins	Internal Audit & PAYE	£ 180.00

ASHTON UNDER HILL PARISH COUNCIL

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M Cole	Lengthsman	£ 101.60
S Hart	Bredon Hill Conservation Sec	£ 30.00
British Legion	Wreath	£ 15.00

d. New Homes Bonus proposal

ACTION SS

- 89 agreed proposal
- 4 disagreed

It was agreed that we draw down NHB funds money for footpath when requested by Highways. It was agreed to find out how far in advance monies can be drawn down, before they are spent, as the playground project will not start until Spring 2018
ACTION SS

e. Social Centre Grant application

The ASC have requested a change to the wording on policy Grant application. As these are standard documents it was agreed that they cannot be changed. SS to advise Tom Archer, and suggest he contacts ME if any further clarification required. Action SS

8. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

9. **Clerk's report on Urgent Decisions since the last meeting.**

10. **Councillors' reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- Truck stop have fridges outside, not fly tipping, Wychavon won't collect but will encourage owners to remove.

11. Date of next meeting: 9th January 2018 at 7pm. The meeting closed at 8.20

.....(chair)

.....(date)