

# ASHTON UNDER HILL PARISH COUNCIL

Clerk to the Council: Michelle English  
Tel: 07896879414 Email: AshtonunderHill@yahoo.co.uk

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## To Members of Ashton under Hill Parish Council

You are duly summoned/required to attend the Annual Parish Council Meeting of Ashton under Hill Parish Council to be held at **6.00 pm** on Tuesday 14<sup>th</sup> May 2019 in the Green Room.

### Agenda

1. Election of chair
2. Election of vice chair
3. Apologies: To receive apologies and to approve reasons for absence.
4. Declarations of Interest:
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5. To note and adopt standing orders
6. To note and adopt the code of conduct
7. To consider the council's scheme of delegation (attached) and to appoint members to the following:
  - o Staffing committee
  - o Planning committee
  - o Clerk's finance support group
8. To review and adopt the council's financial regulations, risk assessment and insurance requirements
9. To appoint individual councillors to the following roles:
  - Footpaths officer
  - Tree warden
  - Lengthsman
  - PACT
  - Flooding
  - Highways
  - Communications
10. To nominate councillors to the following outside bodies:
  - Two councillors to the Worcestershire CALC Area Meeting
  - Social Centre
  - Bredon Hill Conservation Group
11. To review and approve minutes of the last Parish Council Meeting - March 2019
12. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)
13. Progress Reports
  - a. Social Centre
  - b. Bredon Hill Conservation Group
  - c. PACT

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- d. Lengthsman
- e. Vehicle Activated Sign
- f. Flooding
- g. Highway
- h. Trees in the Parish
- i. Communications

14. Planning application notifications

15. Finance

16. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

17. Clerk's report on Urgent Decisions since the last meeting.

18. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

11. Date of next meeting:

Signed

Michelle English

Clerk to Ashton under Hill Parish Council

April 2019