

## Minutes of the Parish Council Meeting held on Tuesday 14<sup>th</sup> May 2019 @ 6pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Hewitt (Chair), Barker, Hague, Wood, Rowley & Cope

In attendance: Clerk & 1 Member of the public

Apologies: Cllr McIntyre, Darby & Hardman

1. Election of chair. Cllr Hewitt was proposed by Cllr Cope, seconded by Cllr Barker, all voted in favour. Cllr Hewitt signed the acceptance of office.
2. Election of vice chair. Cllr Rowley was proposed by Cllr Hewitt, seconded by Cllr Barker, all voted in favour.
3. Declarations of Interest:
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests. All councillors completed their register of interest.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature. none
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. To note and adopt standing orders - adopted
5. To note and adopt the code of conduct - adopted
6. To consider the council's scheme of delegation (attached) and to appoint members to the following:
  - o Staffing committee – SH, KR
  - o Planning committee – SH, JB, MW
  - o Clerk's finance support group – SH, KR
7. To review and adopt the council's financial regulations, risk assessment and insurance requirements - adopted
8. To appoint individual councillors to the following roles:
  - Footpaths officer - KR
  - Tree warden - NM
  - Lengthsman - SH
  - PACT - KR
  - Flooding - SH
  - Highways - SH
  - Communications – KR
9. To nominate councillors to the following outside bodies:
  - Two councillors to the Worcestershire CALC Area Meeting – MW , JB
  - Social Centre - DC
  - Bredon Hill Conservation Group - MW
11. Parish Council Minutes for March 2019 were approved
12. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.) District Cllr report under Annual Parish Minutes

## 13. Progress Reports

### a. Social Centre

Playing field up to date with new equipment, thanks to all involved.

### b. Bredon Hill Conservation Group

Meeting of Bredon Hill Conservation Group 17<sup>th</sup> April 2019, Ashton under Hill

There were no issues directly relating to AUH, however the issues noted below may have an effect on AUH and its surrounding area.

In Attendance: Martin Spice (Chairman), Sue Britten, Kate Collingwood, George Mackison, Karen Mackison, Geoff Ransted, Karen Rowley (for Martyn Wood)

Apologies were received from Matthew Darby, Ruth Darling, Martyn Wood, Sally Harte

#### 1. Tewkesbury Area Draft Concept Masterplan:

There was some discussion on this regarding upgrading the A 46 and M5 access junctions. Ashchurch Garden Village and the A46 seem now to be later in the programme. Beckford is to invite Highways and the proposers to a Public Meeting. The Gloucestershire Validity Framework contains strategic housing sites. It was suggested that under the NPPF 65 if you have a plan area then you are bound to accept new housing eg 20-30 for Beckford.

#### 2. 19/00595/FUL. Traveller site:

This is an addition to the single pitch which was approved on appeal. Kate Collingwood is to check whether Wychavon's traveller allocation is up to numbers and email round the group.

### c. PACT

Continuing to post any relevant local crime info received via email. Haven't yet advertised for Neighbourhood Watch volunteers

#### Police report

On 04/05/2019 we received a report of a Burglary \*Commercial\* on Cheltenham Road. The Informant reported that the alarm at a Vodaphone mast has sounded and as a result he has attended the location and discovered that a cabin unit close to the main mast had been entered and approximately 16 heavy duty batteries had been stolen.

d. Lengthsman, drainage on the Groaten - opposite bus stop. can a gully be dug? Action SH to request Lengthsman to action

e. Vehicle Activated Sign – Clerk/Chair to investigate mains wired system further

f. Flooding - Outside the Chapel still an issue. It was agreed to get groups who use the chapel to report back to the County Councillor. Agreed to advertise on facebook and website that there is a drive for residents to report / comment to Highways for this work to be done.  
Report of flooding on the Groaten, Lengthsman to look at the drain by the bus stop.

g. Highways – Long Carrant entrance still outstanding. Clerk to follow up with Cllr Hardman  
Highways have agreement to do the pavement from Wood Lane to the end of the footpath (end of village)

Parish Council have requested the roadworks be delay due to Open Gardens event.

h. Trees in the Parish – no report

### i. Communications

Continues to be well used, but Ashton Noticeboard fb page overlaps and I do a lot of sharing of their relevant posts onto the PC page. Considering meeting with their admin to discuss how we can manage this better.

# ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Tel 07493693331 email [ashtonunderhill@yahoo.co.uk](mailto:ashtonunderhill@yahoo.co.uk)

## Website

Received request from AOG to discuss a dedicated AOG page/subpages on the village website to replace current AOG site. Have they suggested they might like to pay for Webees to design this.

Have requested donation for website costs; they are waiting until after next AOG.

## 14. Planning application notifications

<a href="#">19/01003/NMA</a>	Paris, Aldamar Bakers Lane Ashton Under Hill WR11 7SZ	Non-Material Amendments to W/14/00960/PP for the following: 1. Change of rear (west) elevation to replace timber panelling with glazing. 2. Retention of recess to side (south) elevation. 3. Reduction of decked area.  No objection	Pending decision
<a href="#">19/01045/HP</a>	Paris, Beauchamp House Bakers Lane Ashton Under Hill WR11 7SZ	New pool enclosure to replace existing and new orangery to replace existing conservatory (existing base to be utilised)  No objection	Pending decision
<a href="#">19/00842/HP</a>	Elmwick Elmley Road Ashton Under Hill WR11 7SW	Two storey rear extension approved under 18/00735/HP - variation of conditions 2 & 3  No objection	Pending decision
<a href="#">19/00044/LB</a>	Middle Farm House Beckford Road Ashton Under Hill Evesham WR11 7SX	Removal of internal wall between kitchen and dining area, resulting in a single kitchen diner. Addition of second doorway into bathroom from spare bedroom resulting in a "Jack & Jill" bathroom.	Withdrawn
<a href="#">18/02707/FUL</a>	Hollymount Elmley Road Ashton Under Hill Evesham WR11 7SW	Alterations to existing building to provide holiday let and extension to provide garage to the existing dwelling.	Approved

W18/01306 – The Pig Barn appeal – Parish Councils comments still remain as per original submission

Willow Cottage – This application was refused and the District Council is now considering prosecution of the developer.

## 15. Finance

Bank balances as at 21<sup>st</sup> March 2019

Current account	-	£13172.29
Savings account	-	£ 3318.96

- To approve end of year accounts in accordance with the Annual Governance and Accountability Returns

# ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Tel 0749369333, email ashtonunderhill@yahoo.co.uk

- Proposal to increase Insurance cover, approved
- To approve payments below, approved

Ref	Payee	Description	Net	VAT	Total	Cheque no
1	B Arrowsmith	Lengthsman	£ 388.00		£ 388.00	101058
2	CALC	Subscription	£ 458.87	£ 82.31	£ 541.18	101059
3	M English	Re cheq 987 not presented	£ 141.67		£ 141.67	101060
4	M English	Wages	£ 484.58		£ 484.58	101061
5	HMRC	PAYE	£ 6.60		£ 6.60	101062
6	PATA	Payroll	£ 12.75		£ 12.75	101063
7	Social Centre	Grant	£ 730.00		£ 730.00	101064
8	St Barbaras Church	Grant	£ 1700.00		£ 1700.00	101065

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16. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)
  17. Clerk's report on Urgent Decisions since the last meeting.
    - Complaint received of overgrown hedgerow – reported to WCC
    - Street naming, land off Elmley Road – agreed to advertise on facebook, ask for suggestions from residents. SH & KR to decide and pas to Wychavon for consideration
    - Request from resident for pavement clearing on Groaten – DC to approach land owner
    - We have received one offer of help for Neighbourhood Plan.
    - Broadband gaps, NM handling
    - Painting of phone box – agreed to go ahead, KR to get quotes and forward to ME
  18. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
  10. Date of next meeting: 9<sup>th</sup> July meeting closed at 7pm

.....(chair)

.....(date)

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