

# ASHTON UNDER HILL PARISH COUNCIL

## AGENDA

Clerk to the Council: Andy Robinson  
Email: [AshtonunderHill@yahoo.co.uk](mailto:AshtonunderHill@yahoo.co.uk)

**To Members of Ashton under Hill Parish Council**

You are duly summoned/required to attend the Parish Council Meeting of Ashton under Hill

Parish Council to be held at: **7pm on Tuesday 10<sup>th</sup> March 2020 in the Green Room.**

### 1. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any Other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### 3. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

### 4. CLERK UPDATES

Any updates of note from the Clerk.

### 5. APPROVAL OF MINUTES

- (I) For the Parish Council meeting 14th January 2020.

### 6. DISTRICT AND COUNTY COUNCILLORS REPORTS

- (I) For information items raised for decision will appear on the Agenda for the next meeting.

### 7. PROGRESS REPORTS (Given verbally by Councillors)

- (A) Social Centre - any updates to be given by Cllr Cope.
- (B) Bredon Hill Conservation Group - Nothing to report.
- (C) PACT - Cllr Rowley.
- (D) Lengthsman - any updates to be given by Cllr Hewitt.
- (E) Vehicle Activated Sign - any updates to be given by Cllr Hewitt.
- (F) Flooding - any updates to be given by Cllr Hewitt .
- (G) Highways & Byways - any updates to be given by Cllr Hewitt.
- (H) Trees in the Parish - Nothing to report.
- (I) Communication - Nothing to report.
- (J) Neighbourhood plan - any updates to be given by Cllr Barker.
- (K) Broadband gaps - Nothing to report.
- (L) Footpaths - Nothing to report.
- (M) Telephone box use - Cllr Rowley.
- (N) Speeding signs - Cllr Rowley.

### 8. PLANNING APPLICATION NOTIFICATIONS

<a href="#">20/00305/OUT</a>	Land Off Elmley Road Ashton Under Hill	Variation of condition 9 of planning permission 16/02188/OUT	Approved with comments
<a href="#">19/02689/ADV</a>	The Pig Barn, The Groaten, Ashton Under Hill	Identification sign for existing business	Approved

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<a href="#">20/00017/HP</a>	18 Willow Close, Ashton Under Hill	Proposed exterior boiler	Approved
<a href="#">19/02494/ADV</a>	Ashton House Business Centre, Ashton Under Hill	Installation of totem advertisement to site frontage	Pending decision
<a href="#">20/00348/LB</a>	Hill Cottage, Cottons Lane, Ashton Under Hill	Retrospective conversion of dressing room to bathroom	Pending decision

## 9. FINANCES TO 29/2/20

- (I) Proposal to approve the below Receipts and Payments. Cllr Hewitt
- (II) Proposal to make monthly standing order payment to the Clerk for Salary following set up months. Cllr Hewitt
- (III) Proposal to make monthly standing order payment of £7.22 to Clerk for contribution towards expenses incurred from working from home (electricity / heating oil / internet and telephone). Cllr Hewitt
- (IV) Proposal to fund half of the Clerks SLCC membership of £136.00. Cllr Hewitt
- (V) Proposal to fund half of the Clerks ILCAS Course fees of £99.00 + VAT. Cllr Hewitt
- (VI) Proposal to pay Clerk set up wages for January £258.96 / February at £237.38 (before tax and NI). Cllr Hewitt
- (VII) Proposal to pay £17.14 to Clerk for Office expenses incurred during Jan / Feb. Cllr Hewitt
- (VIII) Proposal to pay expenses to Cllr Rowley of £93.39. Cllr Hewitt
- (IX) Proposal to adopt new method of claiming expenses as circulated to all Cllrs prior to the meeting. Cllr Hewitt

Bank balances as at 29th February 2020

Current account balance as at 29th Feb 2020 - £14,702.21  
Savings account balance as at 29th Feb 2020 - £5,000.00

### Receipts

Jan / Feb
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Ref	Payee	Description	Net	VAT	Total
1	WCC - LM (Jan 20)	Lengthsman - Jan	£ 168.00		£ 168.00
	<b>TOTALS</b>		<b>£ 168.00</b>	<b>£ -</b>	<b>£ 168.00</b>

### Payment Schedule

Jan / Feb
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Ref	Payee	Description	Net	VAT	Total
1	B Arrowsmith	Lengthsman - Jan	£ 168.00		£ 168.00
	<b>TOTALS</b>		<b>£ 168.00</b>	<b>£ -</b>	<b>£ 168.00</b>

## 9. CODE OF CONDUCT

- (I) Proposal to adopt the revised Code of Conduct as circulated to all Cllrs prior to the meeting. Cllr Hewitt.

## 10. RISK ASSESSMENT

- (I) Proposal to adopt the revised risk assessment as sent out to all Cllrs prior to the meeting. Cllr Hewitt.

## 11. URGENT DECISIONS

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(II) It was approved between meetings (under the approved delegation scheme) to not renew the Lengthsman Risk Assessment. The Lengthsman is aware it is his own responsibility to compile his own RA.

(III) It was approved between meetings for the Clerk to attend a Year End Training Course at a cost to the Council of £20.00.

### **13. SWDP**

(I) For information, meeting at Guildhall 31st March 2020 Cllr Rowley to attend.

### **14. AMENITY LAND**

(I) Proposal to investigate the viability of purchasing local land for use in community project. Cllr Hewitt.

### **15. CORRESPONDENCE:**

To note the attached appendix of items which have been circulated (or a list of items will be available at the meeting.)

a. Sand and gravel extraction enquiry correspondence.

### **16. DATE OF NEXT MEETING**

(I) Tuesday 12th May 2020.