

# ASHTON UNDER HILL PARISH COUNCIL

## AGENDA: REMOTE MEETING

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Clerk to the Council: Andy Robinson  
Email. [AshtonunderHill@yahoo.co.uk](mailto:AshtonunderHill@yahoo.co.uk)

### To Members of Ashton under Hill Parish Council

You are duly summoned/required to attend the Parish Council Meeting of Ashton under Hill

Parish Council to be held on:

**Tuesday 12th May 2020 at 7.00pm**

Due to the Coronavirus pandemic regulations came into force on 4th April 2020 to allow Parish Councils to hold remote meetings. Under the same regulations the requirement to hold an Annual Parish Meeting has been removed.

Therefore this meeting is being conducted virtually via Video conference platform 'Zoom'.

The Press and members of the Public are invited to join and it is fully accessible to all.

Please follow the link below:

<https://us04web.zoom.us/j/73309267008?pwd=VnkweStiT1V1Y1IzazA2L0ltSm5SUT09>

### 1. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any Other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### 3. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

### 4. CLERK UPDATES:

Any updates of note from the Clerk.

### 5. APPROVAL OF MINUTES:

- (I) For the Parish Council meeting 10th March 2020.

### 6. DISTRICT AND COUNTY COUNCILLORS REPORTS:

- (I) For information items raised for decision will appear on the Agenda for the next meeting.

### 7. PROGRESS REPORTS (Given verbally by Councillors):

- (A) Social Centre - Cllr Cope.
- (B) Bredon Hill Conservation Group - Cllr Wood.
- (C) PACT - Cllr Rowley.
- (D) Lengthsman - Cllr Hewitt.
- (E) Vehicle Activated Sign - Cllr Hewitt.
- (F) Flooding - Cllr Hewitt.
- (G) Highways & Byways - Cllr Hewitt.
- (H) Trees in the Parish - Cllr McIntyre.
- (I) Communication - Cllr Rowley.
- (J) Neighbourhood plan - Cllr Barker.
- (K) Broadband gaps - Cllr Barker.
- (L) Footpaths - Cllr McIntyre.
- (M) Telephone box use - Cllr Rowley.
- (N) Speeding signs - Cllr Rowley.

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### 8. PLANNING APPLICATION NOTIFICATIONS:

<a href="#">20/00348/LB</a>	Hill Cottage, Cottons Lane, Ashton Under Hill	Retrospective conversion of dressing room to bathroom	No objections submitted
<a href="#">19/02494/ADV</a>	Ashton House Business Centre, Ashton Under Hill	Installation of totem advertisement to site frontage	Objection submitted
<a href="#">20/00737/CLE</a>	Northfield Farm Camping Site Ashton Under Hill	Application for a Lawful Development Certified for Existing use of land as unrestricted caravan site	Decision pending
<a href="#">20/00775/HP</a>	Ding Cottage, Elmley Road, Ashton Under Hill	Erection of a single storey Pergola in back garden	Decision pending

### 9. FINANCE:

- (I) Proposal to Pay Invoice of **£572.16** (inc VAT) to NALC & CALC for Service Charge and Affiliation fee. Cllr Hewitt.
- (II) Proposal to Pay Clerks Salary (Mar & Apr **£492.03**) - extra hours used in March to organise Audit. Future payments will be standard contracted hours and by Standing Order - previously agreed in March meeting. Cllr Hewitt.
- (III) Proposal to Pay Invoice of **£267.40** from Webbees for Website Hosting and additional CV-19 pages.
- (IV) Proposal to approve the below Receipts and Payments. Cllr Hewitt

Bank balances as at 30th April 2020

Current account balance	-	£23,158.30
Savings account balance	-	£5,004.22

### Receipts

Mar / Apr 20
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Ref	Payee	Description	Date	Total
1	WCC	Lengthsman - Feb 20	31/03/20	£180.00
2	Interest	Bank Interest	31/03/20	£4.22
3	WDC	Precept	30/04/20	£9501.00
	<b>TOTALS</b>			£9685.22

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### Payments

Mar / Apr 20

Ref	Payee	Description	Date	Amount
1	K Rowley	Expenses	13/03/20	£93.39
2	B Arrowsmith	Lengthsman (Feb 20)	13/03/20	£180.00
3	Elmley Castle PC	Half SLCC Membership	13/03/20	£68.00
4	A Robinson	Clerk Stationary	13/03/20	£17.14
5	A Robinson	Clerk Salary (Jan / Feb)	13/03/20	£397.14
6	A Robinson	Clerk Home Office	13/03/20	£14.44
7	Unity Bank	Bank Service Charge	31/3/20	£18.00
8	B Arrowsmith	Lengthsman (Mar 20)	22/04/20	£180.00
9	Ashton Social Centre	Meeting Hall Hire 2019	22/04/20	£144.00
10	HMRC	Clerk PAYE	27/04/20	£112.80

#### 10. PARISH COUNCIL INSURANCE:

(I) Proposal to renew PC Insurance with Zurich for £383.41. Last years renewal was £380.78. Renewal documents circulated to all Council members prior to the meeting. Cllr Hewitt.

#### 11. PURCHASE OF LAPTOP COMPUTER:

(I) Proposal to spend up to £400.00 from PC reserves to purchase a Laptop computer for use by the Clerk for Parish Council business. This will be shared with the Clerks other Parish Council (Elmley Castle, Bricklehampton and Netherton Parish Council) and therefore sharing the purchase price equally. Agreement of ownership will be drawn up prior to purchase. Cllr Hewitt.

#### 12. URGENT DECISIONS (APPROVED DELEGATION SCHEME):

(I) It was formally approved by the Clerk in consultation with the Chair to apply for a Grant offered by the West Mercia Police and Crime Commissioner for the purchase of Personal Protective Equipment for use by volunteers in the community helping those affected by Covid-19. £554.80 was applied for and granted.

#### 13. ANNUAL COMMUNITY SKIP:

(I) It is proposed to allocate up to £400.00 from Parish Council funds for an annual Community Skip. Initially this will come out of PC reserves. Cllr McIntyre.

#### 14. BONFIRES

(I) Several complaints have been received by the Parish Council from residents about concerns with bonfires in the community during the lockdown period. Proposal to issue a reminder to residents to be more considerate - in line with Wychavon and national guidelines. Cllr Hewitt.

#### 15. CORRESPONDENCE:

No further correspondence of note.

#### 16. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

#### 17. DATE OF NEXT MEETING: Tuesday 14th July 2020.