

ASHTON UNDER HILL PARISH COUNCIL

AGENDA – PARISH COUNCIL MEETING: SEP 22 DELAYED

Clerk to the Council: Andy Robinson
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To Members of Ashton under Hill Parish Council

You are duly summoned to attend the Parish Council Meeting of Ashton under Hill Parish Council to be held on:

Thursday 6th October 2022, 7.00pm at Ashton under Hill Chapel Hall.

1. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE.

2. DECLARATIONS OF INTEREST:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman.

4. CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):

- (I) Delegated authority on items listed under Planning below.

5. APPROVAL OF MINUTES:

- (I) For the Parish Council meeting Tuesday 10th May 2022.
- (II) For the Extra-Ordinary Parish Council meeting Friday 23rd September 2022.

6. COUNTY & DISTRICT COUNCILLORS REPORTS:

For information items raised for decision will appear on the Agenda for the next meeting.

7. PROGRESS REPORTS (given verbally by Councillors / * if any formal proposals below):

(A) Social Centre – Cllr DC	(B) Police – Unallocated	(C) Lengthsman – Clerk
(D) Flooding – Unallocated	(E) Highways & Byways – Unallocated	(F) Trees – Cllr NM
(G) Footpaths – Cllr NM	(H) Stone Cross Renovations - ALL	(I) War Memorial & Steps NHB - ALL
(J) Tennis Courts Project - ALL		

8. PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose).

- Any written reports to Council prepared by Cllrs are available from the Clerk on request in relation to the below planning applications.
DI – Declaration of Interest.

W/22/00943/HP	Beauchamp House, Paris, Bakers Lane	Conversion of the garage outbuilding to provide additional living accommodation ancillary to the main dwelling house. Construction of chimney; porch; new door & rooflights; replacement windows and doors; new raised deck.	PC – no objections 25/5/22.
W/22/00994/FU L	Ashton House Business Centre, Cheltenham Rd	Retrospective Change of Use, from a former commercial HGV lorry park, into a commercial caravan sales forecourt and parking area (variation of Condition 2 Ref. 19/01474/FUL).	PC – No Additional Comments Submitted.
W/22/00872/HP	Hillcrest, Elmley Road	Insulate and render front, North and South elevations and erect new front porch	PC – no objections 20/6/22. NM abstained DI
W/22/01135/FU L	Properties 8-10 & 13-15 Willow Close	Various insulation improvements / new heating system.	PC – no objections 20/6/22.
W/22/01106/HP	20 Gorse Hill	Rear extension and external alterations.	PC – no objections 7/6/22.
W/22/01421/FU L	Land at (OS 0020 3778), The Groaten	Erection of a cattle barn, access and landscaping.	PC – Supported with comments 15/8/22.

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W/22/01470/HP	Plough Cottage, Elmley Road	Conversion of existing outbuilding to ancillary residential room, including canopy extension, decked area and reconfiguration of garden wall.	PC – no objections 26/8/22. DC DR abstained DI.
W/22/01525/HP	Holloway House, Elmley Road	Erection of side and rear extension with associated site works.	PC – no objections 4/9/22. DC abstained DI.
W/22/01737/AGR	Oaklands Farm, Back Lane	Agricultural barn for storage of hay and straw bales.	PC – no objections 4/9/22.
W/22/01486/HP	Little Owl Farm, Bakers Lane	Loft conversion. Installation of roof lights f&r. Alterations to dormers. Demolition of porch. Replacement windows & doors to front elevation. Alteration to existing boundary treatments. Demolish section of rear single storey projection to accommodate new Patio doors.	PC – no objections 13/9/22.

9. FINANCE:

Bank balances as at 31st August 2022

Current account balance - **£18,584.49**

Savings account balance - **£15,031.24**

Total £33,615.73

(I) Proposal to approve the below Receipts and Payments.

(II) Proposal to approve the 1st Quarter Accounts circulated to members prior to the meeting. Available via the Clerk on request.

Payments May / Jun / Jul / Aug 2022

Ref	Payee	Description	Date	Amount (£)
1	A Robinson	Clerk Home Office Apr 22	03/05/22	7.22
2	A Robinson	Clerk Salary Apr 22	03/05/22	394.30
3	WDC	Small Lottery Annual Registration	25/05/22	20.00
4	Zoe Kirby	Internal Audit 21-22	25/05/22	140.00
5	Brian Arrowsmith	Weedkiller 2022	25/05/22	70.00
6	Worcs CALC	Service Charge 22-23	25/05/22	581.92
7	A Robinson	Clerk Home Office May 22	31/05/22	7.22
8	A Robinson	Clerk Salary May 22	31/05/22	394.10
9	Zurich Insurance	Insurance 22-23	06/06/22	407.41
10	A Robinson	Clerk Home Office June 22	30/06/22	7.22
11	A Robinson	Clerk Salary June 22	30/06/22	394.10
12	Unity Bank	1 st Quarter Service Charge 22-23	30/06/22	18.00
13	Brian Arrowsmith	Lengthsman June 22	22/07/22	156.00
14	A Robinson	Clerk Home Office July 22	01/08/22	7.22
15	A Robinson	Clerk Salary July 22	01/08/22	394.30
16	OSS	Outside Space Society Annual Subs	17/08/22	45.00
17	Hudson Stonework	Stone Cross Restoration	17/08/22	2,877.60
18	Brian Arrowsmith	Lengthsman July 22	17/08/22	144.00
19	A Robinson	Clerk Home Office Aug 22	31/08/22	7.22
20	A Robinson	Clerk Salary Aug 22	31/08/22	394.10
21	Parish Games	2022 Entry to Parish Games	TBC	89.00

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Receipts May / Jun / Jul / Aug 2022

Ref	Payee	Description	Date	Amount (£)
1	WDC	Precept	28/4/22	9,501.00
2	WDC	Jubilee Grant	03/05/22	106.00
3	WDC	Lengthsman Mar 22	06/05/22	156.00
4	HMRC	VAT Refund 21-22	30/05/22	363.74
5	Unity Bank	Interest	30/06/22	12.96

10. CODE OF CONDUCT:

Proposal to adopt the new Local Government Associations Model Code of Conduct, which is also endorsed by NALC. The new code of conduct has been circulated to members prior to the meeting and is available from the Clerk on request.

11. GRANT APPLICATION FORM AND PROCESS:

Proposal to adopt a new Grant Application form compiled and circulated by the Clerk & available on request via the Clerk. Council to discuss and decide the process of applications.

12. PAY INCREASE – LENGTHSMAN:

Cllr Rowley to report to Council the progress of discussions with the Lengthsman in regards to a pay increase to his existing £12.00 per hour. Council to consider any requests for an increase and agree new Draft Contract circulated by the Clerk.

13. ST BARBARA'S GRANT APPLICATION:

Council to consider a recent Grant Application from St Barbara's Church for the amount of £1,600. Application and associated documents circulated to members prior to the meeting and available from the Clerk on request.

14. AUH SC GRANT APPLICATION:

Council to consider a recent Grant Application from Ashton under Hill Social Club for the amount of £2,500. Application and associated documents circulated to members prior to the meeting and available from the Clerk on request.

15. FOOTPATHS GRANT:

It was agreed in Sep 21 that the Council would pay up to £550.00 for equipment for the footpaths team, however there was a condition on this that the Council must make the purchases and that Cllr Akers was to be involved in the purchase of the equipment. The purchases did not happen and Cllr Akers is no longer a member of Council.

In Nov 21 Council considered a Grant Application of £1,306.50 but it was decided that further information would need to be obtained prior to awarding the Grant.

Further information has now been obtained. Council to now consider awarding the requested Grant of £1,306.50.

16. DOGS:

Following complaints to members, Council to discuss any potential action in relation to dogs not under proper control.

17. "20 IS PLENTY" CAMPAIGN:

Proposal to support the '20's Plenty for Worcestershire' Campaign and call on Worcestershire County Council to implement 20mph in the Parish of Ashton under Hill.

Will write to WCC to request 20mph speed limits on streets throughout Worcestershire where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.

18. COST OF LIVING:

Council to discuss any action that it feels it could take to help the community with the ongoing cost of living crises.

19. HEDGE CUTTING:

Council to discuss methods to encourage Private landowners to cut hedges around public rights of way in the Parish.

20. COUNCILLOR VACANCIES:

Council to discuss the current vacancies and ways to fill the seats to gain extra help.

21. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

22. CORRESPONDENCE (Data protection edited versions available from the Clerk on request):

(I) Correspondence from a parishioner in relation to planning application W/22/01421/FUL (land off The Groaten).

23. NEXT SCHEDULED PARISH COUNCIL MEETING:

- Tuesday 8th November 2022