

# Ashton Under Hill Parish Council

## Grant Application Form

Please complete this form and send, along with the requested documents, to the address or email as listed on page 2. If you need assistance with filling in the forms, please contact Andrew Robinson (Council Clerk) on 01386 710205 or email [ashtonunderhill@yahoo.co.uk](mailto:ashtonunderhill@yahoo.co.uk).

If there is insufficient space in the boxes please include any additional information on page 3.

Please read the Council's Policy and Procedures for awarding grants prior to completing this form.

1. Name of Organisation requesting a grant:

2. Name of person submitting application:

3. Role, title or position within the organisation?

4. Telephone:

5. Email:

6. Correspondence  
Address:

7. Bank Details

(exact name on account / Sort Code / Account Number):

8. State briefly the purpose/objectives or your organisation:

9. Please give further details about your organisation.

For example is it a charity (if so please provide charity number), is it run by volunteers, does it have membership subscriptions?

10. Please describe the specific purpose(s) for which the grant is needed:

11. How much grant are you seeking?

12. Will you be raising additional funding to meet these purposes? If so please supply details with expected returns:

13. Please give details of how the grant will be spent and the associated costs:

14. How many people in the Parish of Ashton Under Hill will benefit from this grant (the whole village / a particular group of people or organisation)?

15. Please list any other grant applications you have made for the purposes and the outcome:

16. If you have previously applied for a grant from Ashton Under Hill Parish Council in the previous 2 years please provide details and how the money was spent:

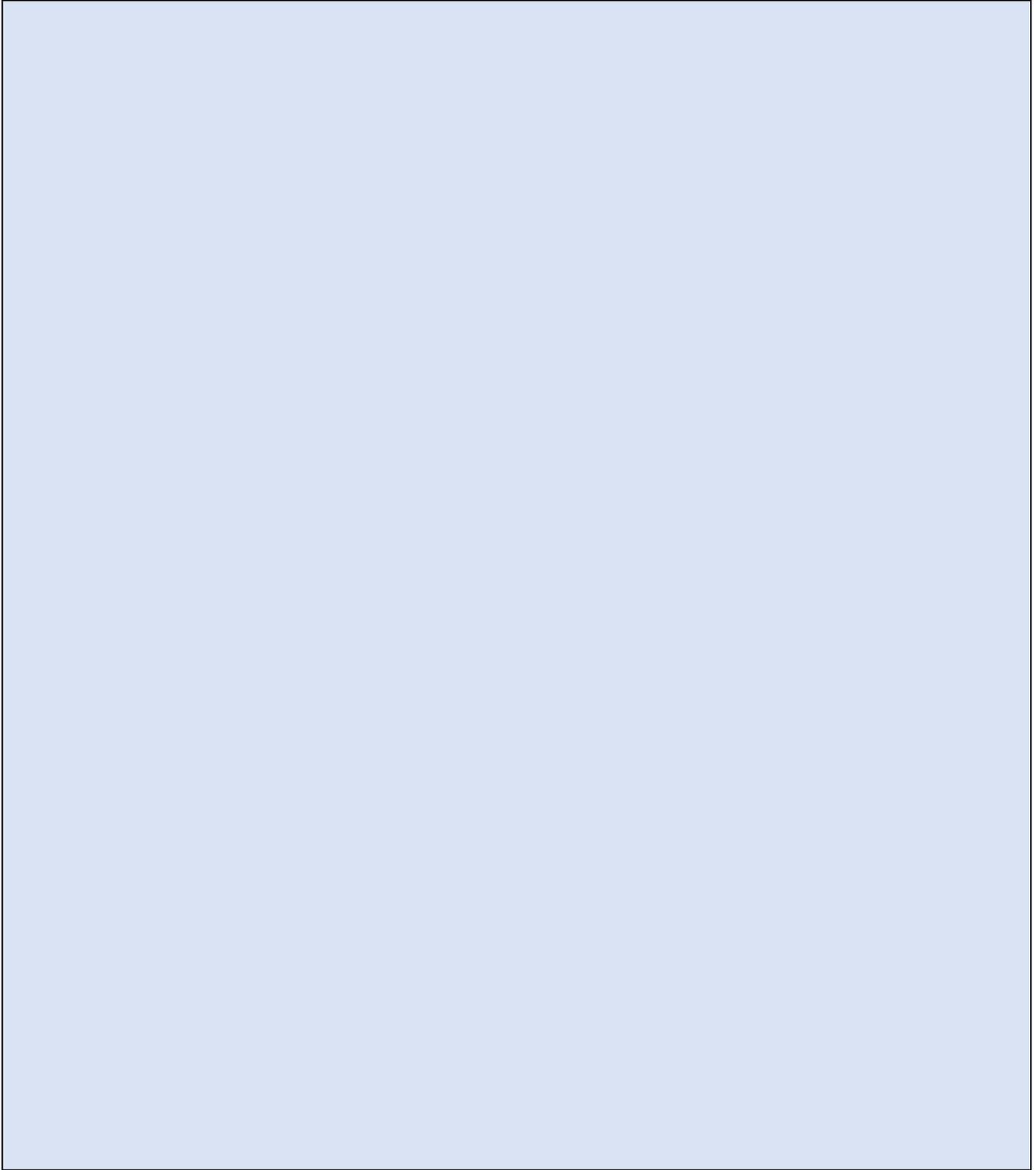
**Please also provide a copy of:**

- 1. Your previous years accounts or summary of accounts / statement as appropriate to your organisation.**
- 2. Minutes from your last AGM.**
- 3. Current constitution or rules.**
- 4. A copy of at least 3 quotes if applicable.**

Please send the completed form to Mr Andrew Robinson (Clerk), Elmley Meadow, Elmley Castle, Pershore, WR10 3HW or email it to [ashtonunderhill@yahoo.co.uk](mailto:ashtonunderhill@yahoo.co.uk)

The Parish Council considers Grant applications during the November meeting. Council meetings are held on the second Tuesday of January, March, May, July, September and November. Therefore, all applications should be submitted to the Parish Clerk by 15<sup>th</sup> October.

## Additional information



### **Declaration**

I declare that the information given in this grant application and the accompanying paperwork is true and accurate.

**PLEASE NOTE:** If it is found that the information and/or subject for which the grant has been applied for is not accurate, the Council has a right to reclaim any monies awarded. The Council may also ask for proof of authenticity, or visit the organisation to ensure that the grant has been correctly used.

Signature



Date

