

ASHTON UNDER HILL PARISH COUNCIL

AGENDA – PARISH COUNCIL MEETING: NOV 22

Clerk to the Council: Andy Robinson
 Email. ashtonunderhill@yahoo.co.uk

To Members of Ashton under Hill Parish Council

You are duly summoned to attend the Parish Council Meeting of Ashton under Hill Parish Council to be held on:

Tuesday 8th November 2022, 7.30pm at Ashton under Hill Chapel Hall.

1. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE.

2. CO-OPTION OF NEW PARISH COUNCILLOR(S) / SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE.

3. DISPENSATION REQUEST (Cllr Rose & Cllr Cope): DI – Cllrs Rose and Cope to leave the room.

- (I) Dispensation request in relation to Cllr Rose’s involvement with the ASC as per the dispensation form circulated to all members prior to the meeting.
- (II) Dispensation request in relation to Cllr Cope’s involvement with the ASC as per the dispensation form circulated to all members prior to the meeting.

4. DECLARATIONS OF INTEREST:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman.

6. CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):

- (I) Delegated authority on items listed under Planning below.
- (II) Decision made between the Chair and the Clerk to order a Memorial Wreath from The Royal British Legion for £20.00. Item included in agreed Budget forecast.

7. APPROVAL OF MINUTES:

- (I) For the Parish Council meeting Thursday 6th October 2022.

8. COUNTY & DISTRICT COUNCILLORS REPORTS:

For information items raised for decision will appear on the Agenda for the next meeting.

9. PROGRESS REPORTS (given verbally by Councillors / * if any formal proposals below):

(A) Social Centre – Cllr DC	(B) Police – Unallocated	(C) Lengthsman – Clerk / Chair *
(D) Flooding – Unallocated	(E) Highways & Byways – Unallocated	(F) Trees – Cllr NM
(G) Footpaths – Cllr NM	(H) War Memorial & Steps NHB - ALL	(I) Tennis Courts Project – ALL *

* Proposal to back date the agreed Lengthsman pay increase to 1st July 2022.

* Cllr Rose will explain to Council that an extra cost of £600 + VAT has been incurred in relation to the Tennis Court Project. Council to decide how this extra expense is to be funded.

10. PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose).

- Any written reports to Council prepared by Cllrs are available from the Clerk on request in relation to the below planning applications.
DI – Declaration of Interest.

W/22/01786/CL PU	Dumbledore, The Groaten	Certificate of lawfulness for the proposed use for siting of an ancillary temporary structure under the Caravan Act 1968.	PC – no objections 20/10/22.
W/22/02032/HP	Holloway House, Elmley Road	Proposed replacement of windows.	PC – no objections 01/11/22. DI -Cllr Cope abstained.

11. FINANCE:

Bank balances as at 31 st October 2022	
Current account balance	- £28,491.32
Savings account balance	- £15,053.97
Total	£43,545.29

- (I) Proposal to approve the below Receipts and Payments. **DI – Cllrs Rowley & Barker to leave the room.**
- (II) Proposal to approve the 2nd Quarter Accounts circulated to members prior to the meeting. Available via the Clerk on request.

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Payments Sep / Oct 2022

Ref	Payee	Description	Date	Amount (£)
1	ICO	ICO Annual Fee	05/09/22	£ 35.00
2	A Robinson	Printer Ink	07/09/22	£ 125.50
3	Brian Arrowsmith	Lengthsman Aug 22	28/09/22	£ 144.00
4	PATA Payroll	Jul / Aug / Sep 22	28/09/22	£ 23.85
5	A Robinson	Clerk Home Office Sep 22	30/09/22	£ 7.22
6	A Robinson	Clerk Salary Sep 22	30/09/22	£ 394.10
7	Webbees	Web Hosting Jun-Nov 22	30/09/22	£ 107.40
8	Unity Bank	2nd Quarter Service Charge 22-23	30/09/22	£ 18.00
9	A Robinson	Stationery	12/10/22	£ 11.98
10	HMRC	July / Aug / Sep 22	12/10/22	£ 295.60
11	Wychavon Sports	Wychavon Parish Games 2022	12/10/22	£ 89.00
12	J Barker	Defib Cabinet Expenses	12/10/22	£ 30.00
13	Brian Arrowsmith	Lengthsman Sep 22	19/10/22	£ 144.00
14	St Barbaras Ashton	Grant Payment 2022-2023	19/10/22	£ 1,600.00
15	Ashton Social Centre	Grant Payment 2022-2023	24/10/22	£ 2,500.00
16	Grimshawe Kinnear	1st Payment Tennis Courts Work	24/10/22	£ 18,763.20
17	A Robinson	Clerk Home Office Oct 22	31/10/22	£ 7.22
18	A Robinson	Clerk Salary Oct 22	31/10/22	£ 394.10
19	K Rowley	Community Gift: Chair Allowance	TBC	£ 60.00
20	K Rowley	'Ashton News' Printing Expense	TBC	£ 100.08

Receipts Sep / Oct 2022

Ref	Payee	Description	Date	Amount (£)
1	WCC	Lengthsman Jun / Jul 22	13/9/22	300.00
2	WDC	2 of 2 Precept Payment 22-23	29/9/22	9,499.00
3	Unity Bank	Interest	30/09/22	22.73
4	WDC	1 of 2 Payments CLG	10/10/22	24,510.00
5	WCC	Lengthsman Aug 22	18/10/22	144.00
6	WDC	Lengthsman Sep 22	28/10/22	144.00

12. MARQUEE PURCHASE:

Proposal to purchase a Marquee for the use of the Parish, if agreed then Council to set a suitable Budget and delegate powers.

13. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

14. CORRESPONDENCE (Data protection edited versions available from the Clerk on request):

None of note.

15. PROVISIONAL 2023 MEETING DATES (PLEASE CHECK WEBSITE FOR UPDATES):

Tuesday 10 th January	Tuesday 14 th March	Tuesday 9 th May
Tuesday 11 th July	Tuesday 12 th September	Tuesday 14 th November

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CONFIDENTIAL (the following item is not open to members of the public):

16. CLERK PENSION (LGPS) AND SALARY:

- (I) Council to review Clerks salary.
- (II) Council to consider allowing the Clerk to join the Local Government Pension Scheme and also make employer contributions set by the LGPS at 25.3% (Worcestershire Pension Fund).

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A Robinson (Clerk to the Council)