

ASHTON UNDER HILL PARISH COUNCIL

Clerk to the Council: Andy Robinson
Tel. 01386 710205 Email ashtonunderhill@yahoo.co.uk

MINUTES

From the Parish Council meeting held at 7.30pm on **Tuesday 14th March 2023** at AUH Chapel Hall.

It was fully accessible to the public and press.

Present – Cllr Rowley (Chair), Cllr McIntyre (Vice Chair), Cllr Rose, Cllr Cope, Andy Robinson (Clerk). 1 member of the public.

1. **WELCOME AND APOLOGIES FOR ABSENCE** – The Chair welcomed all present. Apologies from District Cllr Darby & County Cllr Hardman.
2. **DISPENSATIONS:**
 - (I) Cllr Rose 1 year from 8th November 2022 Ashton Social Centre (ASC), discussion but no voting rights.
 - (II) Cllr Cope 1 year from 26th January 2023 Ashton Social Centre (ASC), discussion but no voting rights.
3. **DECLARATIONS OF INTEREST REMINDERS.**
4. **PUBLIC QUESTION TIME** – No questions.
5. **CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):**
 - (I) Delegated authority on items listed under Planning below.
 - (II) Updates on the upcoming elections.
 - (III) From the 13th March 23 until after the elections Cllrs that are intending to stand for re-election must not publish anything publicising the fact they are a Cllr. This does not apply to current Cllrs that are not re-standing.
 - (IV) Another round of the Wychavon Community Legacy Grant Scheme has been announced by the District Council. Expressions of interest will be open in early 2024.
 - (V) The Clerk will be on annual leave from 30th March – 17th April 2023.
 - (VI) The new Marquee that was approved during the January meeting has now arrived. The donation has been received from the ASC and it will be added to the Parish Council asset register and listed on the insurance.
6. **APPROVAL OF MINUTES:**
 - (I) Cllr Rowley proposed to approve the minutes from the Parish Council meeting of 26th January 2023, Cllr Rose seconded and all voted in favour.
7. **COUNTY AND DISTRICT COUNCILLOR REPORTS:**

Written report submitted by Cllr Darby – available from the Clerk on request.
County Councillor Adrian Hardman – not present and no report available.
8. **PROGRESS REPORTS:**
 - A. **Social Centre** – Bookings for the Village Hall are picking up. ASC AGM has recently been held.
 - B. **Police** – Nothing to report.
 - C. **Lengthsman** – Nothing to report.
 - D. **Flooding** – Nothing further.
 - E. **Highways & Byways** – Severn Trent are coming back to make good repairs outside the Church.
 - F. **Trees** – Nothing to report.
 - G. **Footpaths** – Nothing to report.
 - H. **War Memorial & Steps NHB** – awaiting clarification of start date.
 - I. **Tennis Courts Project** – Netball and tennis groups are both going well. Liam Gough, LTA Coach from Beckford is coming over to carry out some trial coaching. Date TBC. Risk assessment for the lid on the storage unit is to be completed by Cllr Rose.
9. **PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose):**

No planning applications to report.
10. **FINANCE:**
 - (I) Cllr McIntyre proposed to approve the below Receipts and Payments, Cllr Rose seconded and all voted in favour.

Bank balances as at 28th February 2023:

Current account balance	-	£17,140.55
Savings account balance	-	£15,102.76
Total		£32,243.31

Payments Jan / Feb 2023

Ref	Payee	Description	Date	Amount (£)
1	A Robinson	Clerk Home Office Dec 22	03/01/23	£ 7.22
2	A Robinson	Clerk Salary Dec 22	03/01/23	£ 396.91
3	HMRC	Employer Payment Oct / Nov / Dec 22	13/01/23	£ 342.60
4	WDC	Dog Waste Cleansing Elmley Road	13/01/23	£ 100.34
5	SLCC	Annual Subscription	13/01/23	£ 88.50

Receipts Jan / Feb 2023

Ref	Payee	Description	Date	Total (£)
1	WDC	Lengthsman Oct 22	5/1/23	164.00
2	WDC	Grant War Memorial	26/1/23	5,154.00
3	ASC	Gift towards Marquee Purchase	3/2/23	3,723.18

6	Shurmer Electrical	Elmley Road Telephone Box Light Replaceme	13/01/23	£ 108.96
7	A Robinson	Clerk Home Office Jan 23	31/01/23	£ 7.22
8	A Robinson	Clerk Salary Jan 23	31/01/23	£ 397.11
9	Gardens by Jenny	2022 Village Maintenance	06/02/23	£ 1,750.00
10	AuH Chapel	Meeting Hall Venue 2022-2023	06/02/23	£ 120.00
11	WCC Pension Fund	Employer&Employee Pension Contributions	23/02/23	£ 161.77
12	WCC Pension Fund	Employer&Employee Pension Contributions	23/02/23	£ 161.77
13	A Robinson	Clerk Home Office Feb 23	28/02/23	£ 7.22
14	A Robinson	Clerk Salary Feb 23	28/02/23	£ 397.11

11. INTERNAL AUDITOR:

Cllr Rowley proposed to appoint Zoe Kirby of Myriad Business Services to complete the 2022-2023 Internal Audit at an estimated cost of £140.00. Cllr McIntyre seconded and all voted in favour.

12. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Nothing of note.

13. CORRESPONDENCE (data protection edited versions available from the Clerk on request):

None of note.

14. PROVISIONAL NEXT MEETING DATE (PLEASE CHECK WEBSITE FOR UPDATES):

Tuesday 9th May 2023 (will also include the Annual Parish Meeting).

2045 hours meeting concluded.