

ASHTON UNDER HILL PARISH COUNCIL

AGENDA – PARISH COUNCIL MEETING: MARCH 24

Clerk to the Council: Andy Robinson
 Email: clerk.auhparishcouncil@outlook.com
To Members of Ashton under Hill Parish Council

You are duly summoned to attend the Parish Council Meeting of Ashton under Hill Parish Council to be held on:

Tuesday 12th March 2024, 7.30pm at Ashton under Hill Chapel Hall.

1. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE.

2. CO-OPTION OF PARISH COUNCILLOR / SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE.

3. DISPENSATIONS:

None.

4. DECLARATIONS OF INTERESTS:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman.

6. CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):

- (I) Delegated authority on items listed under Planning below.
- (II) Worcestershire CC have agreed to fully fund replacing the steps that lead to the War Memorial. They have also agreed that the village can have an input on the choice of stone used. They have supplied samples and a public meeting will be arranged to allow parishioners to have their say on the choices available.
- (III) The new Lengthsman (Steve Baker) has now been formally appointed and is working within the Village.

7. APPROVAL OF MINUTES:

- (I) For the Parish Council Meeting on 28th November 2023.
- (II) For the Parish Council Meeting on 16th January 2024.

8. COUNTY & DISTRICT COUNCILLORS REPORTS.

9. PROGRESS REPORTS (given verbally by Councillors / * if any formal proposals below):

(A) Social Centre – Cllr DC	(B) Police – Unallocated	(C) Lengthsman – Clerk / Cllr JP
(D) Flooding – Cllr JP	(E) Highways & Byways – Cllr SM	(F) Trees – Cllr JP
(G) Footpaths – Unallocated	(H) War Memorial & Steps NHB – Clerk	(I) Longcarrant (A46) Improvements

10. PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose):

W/23/02546/LB	Mole Hill Cottage, Paris, Bakers Lane	Proposed Orangery	No objections submitted 23/1/24.
W/23/02532/HP	11 Gorse Hill	Remove existing conservatory at the rear and replace with a single storey kitchen/garden room. Construct a log cabin and attached store in the rear garden.	No objections submitted 13/2/24.
W/24/00359/FUL	Rockland House	Erection of 1no new private dwelling with associated ancillary development and landscaping to include replacement parking to be used by Rockland House	Decision pending, due for return 26/3/24.

11. FINANCE:

Bank balances as at 29th February 2024

Current account balance	-	£14,760.07
Savings account balance	-	£15,469.22
Total		£30,229.29

- (I) Proposal to approve the below Receipts and Payments.

Payments Jan / Feb 2024

Ref	Payee	Description	Date	Amount (£)
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1	A Robinson	Clerk Home Office	02/01/24	£7.22
2	A Robinson	Clerk Salary	02/01/24	£421.63
3	HMRC	Employer Tax Oct / Nov / Dec 23	16/01/24	£359.35
4	WCC Pension Fund	Pension Contributions	16/01/24	£141.65
5	Monarch Builders	War Memorial Work 1 of 3	24/01/24	£4,000.00
6	Gardens by Jenny	Mowing 2023	25/01/24	£2,070.00
7	A Robinson	Clerk Salary	30/01/24	£421.63
8	A Robinson	Clerk Home Office	31/01/24	£7.22
9	Monarch Builders	War Memorial Work 2 of 3	01/02/24	£4,000.00
10	Monarch Builders	War Memorial Work 3 of 3	02/02/24	£2,846.08
11	SLCC	SLCC Annual Membership	15/02/24	£94.00
12	A Robinson	Clerk Home Office	29/02/24	£7.22
13	A Robinson	Clerk Salary	29/02/24	£421.63

Receipts Jan / Feb 2024

Ref	Payee	Description	Date	Amount (£)
	NIL			

- 12. DISPENSATION REQUEST CLLR ROSE: POTENTIAL DOI CLLR ROSE, CLLR BAYLIS, CLLR COPE.**
Council to consider the renewal of Cllr Rose’s dispensation in relation to all matters in connection with Ashton Social Centre. Cllr Rose is requesting a dispensation to allow discussion and voting rights. Request circulated prior to the meeting.
- 13. DISPENSATION REQUEST CLLR BAYLIS: POTENTIAL DOI CLLR BAYLIS, CLLR ROSE, CLLR COPE.**
Council to consider the dispensation request from Cllr Baylis in relation to all matters in connection with Ashton Social Centre. Cllr Baylis is requesting a dispensation to allow discussion and voting rights. Request circulated prior to the meeting.
- 14. DISPENSATION REQUEST CLLR COPE: POTENTIAL DOI CLLR BAYLIS, CLLR ROSE, CLLR COPE.**
Council to consider the dispensation request from Cllr Cope in relation to all matters in connection with Ashton Social Centre. Cllr Cope is requesting a dispensation to allow discussion and voting rights. Request circulated prior to the meeting.
- 15. ASC GRANT APPLICATION: POTENTIAL DOI CLLR BAYLIS, CLLR ROSE, CLLR COPE.**
Council to consider an application of a Grant of £3,000 from the ASC. Application form and associated documents have been circulated to all members prior to the meeting and are available from the Clerk on request.
- 16. RISK ASSESSMENT:**
Any updates from Council.
- 17. POLICIES:**
Council to review and consider acceptance of the following Parish Council Policies, documents circulated to members prior to the meeting and are available from the Clerk on request:
(A) Standing Orders
(B) Code of Conduct
(C) Delegation Scheme
(D) Financial Regulations
(E) General Risk Assessment
- 18. INTERNAL AUDIT:**
Council to consider the appointment of Zoe Kirby of Myriad Business Services to complete the 23-24 Internal Audit. The guide price this year is £180.00 per audit.
- 19. ASHTON FOOTPATHS TEAM: POTENTIAL DOI CLLR ROWLEY.**
Council to discuss correspondence from representative of Ashton footpaths team and Worcestershire County Council PROW team.
(I) Council to consider re-imbursing the footpaths team for expenses amounting to £102.40.
(II) Council to discuss their involvement with the Ashton footpaths team and set clear policies going forward.
- 20. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:**
Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

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21. CORRESPONDENCE (Data protection edited versions available from the Clerk on request):

- Nothing further.

22. PROVISIONAL NEXT MEETING (ALWAYS CHECK WEBSITE FOR UPDATES) - Tuesday 14th May 2024.

CONFIDENTIAL (the following item is only open to Parish Cllrs):

23. CLERKS ANNUAL APPRAISAL:

The Clerks annual appraisal has been completed between meetings. The Council to discuss and formally agree the proposed actions including changes to the Clerks Salary and monthly office expenses.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND  **A Robinson (Clerk to the Council)**