

ASHTON UNDER HILL PARISH COUNCIL

AGENDA – ANNUAL PARISH COUNCIL MEETING: MAY 24

Clerk to the Council: Andy Robinson
Email. clerk.auhparishcouncil@outlook.com
To Members of Ashton under Hill Parish Council

You are duly summoned to attend the Parish Council Meeting of Ashton under Hill Parish Council to be held on:

Tuesday 14th May 2024, 7.40pm at Ashton under Hill Chapel Hall.

1. ELECTION OF CHAIRPERSON AND SIGNING OF ACCEPTANCE TO OFFICE OF CHAIRPERSON.

2. ELECTION OF VICE CHAIRPERSON.

3. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE.

4. CO-OPTION OF PARISH COUNCILLOR / SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE.

5. DISPENSATIONS:

- (I) Cllr Rose 1 year from 13th March 2024 Ashton Social Centre (ASC), (discussion and voting rights).
- (II) Cllr Cope 1 year from 13th March 2024 Ashton Social Centre (ASC), (discussion and voting rights).
- (III) Cllr Baylis 1 year from 13th March 2024 Ashton Social Centre (ASC), (discussion and voting rights).

6. DECLARATIONS OF INTERESTS:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

7. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman.

8. CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):

- (I) Delegated authority on items listed under Planning below.
- (II) Dispensations – Section 33 2(A) of the Localism Act 2011 allows the Clerk / Proper Officer to grant the dispensation when:
 - (2) *A relevant authority may grant a dispensation under this section only if, after having had regard to all relevant circumstances, the authority—*
 - (a) *considers that without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business,*Therefore the dispensations listed above have been granted by the Clerk between meetings.

9. APPROVAL OF MINUTES:

- (I) For the Parish Council Meeting on 28th November 2023.
- (II) For the Parish Council Meeting on 16th January 2024.
- (III) For the Parish Council Meeting on 12th March 2024.
- (IV) For the Extra Ordinary Parish Council Meeting on 27th March 2024.

10. COUNTY & DISTRICT COUNCILLORS REPORTS.

11. PROGRESS REPORTS (given verbally by Councillors / * if any formal proposals below):

(A) Social Centre – Cllr DC	(B) Police – Unallocated	(C) Lengthsman – Clerk
(D) Flooding – Unallocated	(E) Highways & Byways – Cllr SM	(F) Trees – Unallocated
(G) Footpaths – Unallocated	(H) War Memorial & Steps NHB – Clerk	(I) Longcarrant (A46) Improvements – Cllr MW

12. PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose):

W/24/00359/FU L	Rockland House	Erection of 1no new private dwelling with associated ancillary development and landscaping to include replacement parking to be used by Rockland House	Objection submitted 3/4/24.
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13. FINANCE:

Bank balances as at 30th April 2024

Current account balance	-	£23,173.90
Savings account balance	-	£15,575.28
Total		£38,749.18

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(I) Proposal to approve the below Receipts and Payments. **POSSIBLE DISCLOSABLE INTEREST CLLR BAYLIS & CLLR ROWLEY.**

Payments Mar / Apr 2024

Ref	Payee	Description	Date	Amount (£)
1	Worcs Pension Fund	Pension Contributions	22/3/24	£141.65
2	PATA Payroll	Payroll 4 th Quarter	22/3/24	£31.05
3	Unity Bank	Service Charge 4 th Quarter	31/3/24	£18.00
4	A Robinson	Clerk Home Office Mar 23	2/4/24	£15.00
5	A Robinson	Clerk Salary Mar 24	02/04/24	£421.63
6	WDC	Rural Rate Relief (The Star Public House)	12/04/24	£37.50
7	Paul Rowley	Footpaths Donation	12/04/24	£102.40
8	WCC Pension Fund	Pension Contributions Feb 24	12/04/24	£141.65
9	HMRC	Jan / Feb / Mar 24	12/04/24	£316.20
10	WCC Pension Fund	Pension Contributions Mar 24	17/04/24	£199.22
11	C Barnes	Funeral Flowers	26/04/24	£50.00
12	Worcs CALC	Annual Membership Fees	26/04/24	£642.07
13	A Robinson	Clerk Home Office Apr 23	30/04/24	£15.00
14	A Robinson	Clerk Salary Apr 24 + Backpay	30/04/24	£878.16

Receipts Mar / Apr 2024

Ref	Payee	Description	Date	Amount (£)
1	Unity Bank	Interest	31/03/24	£106.06
2	J Baylis (AUH ASC)	Tennis Courts Notice Board Reimbursement	09/04/24	£1,047.36
3	WDC	Precept & Grant Payment 1of 2	29/04/24	£10,376.00

14. 2023-2024 AUDIT:

- (I) Council to receive and note the Internal Auditors report as circulated to all Cllrs.
- (II) Council to approve Section 1 of the Annual Governance Statement (page 4 of the AGAR) as circulated to all Cllrs.
- (III) Council to consider, approve and sign the accounts, Section 2, Annual Governance Statement (page 5 of the AGAR) as circulated to all Cllrs.
- (IV) Council to consider the approval of the year end accounts for 2023-2024 as circulated to all Cllrs.
- (V) Council to consider the suggested dates of publication of documents as Monday 3rd June 2024 – Friday 12th July 2024.

15. ASC GRANT APPLICATION:

Council to consider an application of a Grant of £3,000 from the ASC. Application form and associated documents have been circulated to all members prior to the meeting and are available from the Clerk on request.

16. RISK ASSESSMENT:

Any updates from Council.

17. CONTRIBUTION TOWARDS CHAPEL HALL FOR PARISH COUNCIL MEETINGS:

Council to consider the amount they would like to donate to the Ashton Chapel Hall for allowing their meetings at the venue. The last payment was made in February 23, therefore the Council owes for the venue for the financial year of 23-24. Council to consider also paying in advance for the financial year of 24-25. Previously the Council have donated £120.00 per annum.

18. ASHTON88 FOOTBALL CLUB:

Ashton88 are requesting the support from the Parish Council as owners of the football field to allow them to organise improvement works to the football pitch. They have sourced outside funding to support this project and are not looking to the Parish Council for financial support at this time. An email from Gary Locke regarding this has been circulated to members and is available from the Clerk on request.

19. 540 BUS SERVICE:

The Parish Council have been informed that Astons Coaches who operate the hourly 540 Bus Service between Evesham and Tewkesbury have announced that it will be withdrawing all services from the route due to falling numbers and revenue. Their

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last bus is due to operate on Friday 21st June. The Parish Council understands that WCC are working to maintain the service through the re tendering process. Vale Bus and Rail have written to the Clerk and are requesting the Council write to WCC urging them to safeguard and retain the hourly service. Council to discuss and consider the request.

20. INSURANCE RENEWAL:

Council to consider renewing their insurance with Zurich. The renewal premium is £437.15, last year the Parish Council paid £430.28. Renewal documents have been circulated to members prior to the meeting and are available from the Clerk on request.

21. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

22. CORRESPONDENCE (Data protection edited versions available from the Clerk on request):

- Nothing further.

23. PROVISIONAL NEXT MEETING (ALWAYS CHECK WEBSITE FOR UPDATES) - Tuesday 9th July 2024.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND  **A Robinson (Clerk to the Council)**