

ASHTON UNDER HILL PARISH COUNCIL

AGENDA – PARISH COUNCIL MEETING: JULY 25

Clerk to the Council: Andy Robinson
Email. clerk@ashtonunderhill.org.uk

To Members of Ashton under Hill Parish Council

You are duly summoned to attend the Parish Council Meeting of Ashton under Hill Parish Council to be held on:

Tuesday 8th July 2025, 7.00pm at Ashton under Hill Chapel Hall.

1. ELECTION OF CHAIRPERSON AND SIGNING OF ACCEPTANCE TO OFFICE OF CHAIRPERSON.

2. WELCOME, PRESENT AND APOLOGIES FOR ABSENCE.

3. DISPENSATIONS:

- (I) Cllr Rose 1 year from 13th May 2025 Ashton Social Centre (ASC), (discussion and voting rights).
- (II) Cllr Cope 1 year from 13th May 2025 Ashton Social Centre (ASC), (discussion and voting rights).
- (III) Cllr Baylis 1 year from 13th May 2025 Ashton Social Centre (ASC), (discussion and voting rights).

4. DECLARATIONS OF INTERESTS:

- (A) Councillors are reminded of the need to update their register of interests.
- (B) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (C) To declare any other Disclosable Interests in items on the agenda and their nature.
- (D) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting.
- (E) Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct, must leave the room for the relevant items.
- (F) Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME:

The time allocated is at the discretion of the chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman.

6. CLERK UPDATES & URGENT DECISIONS (DELEGATED AUTHORITY):

- (I) Delegated authority on items listed under Planning below.
- (II) Please note the new email address listed at the top of this Agenda.

7. APPROVAL OF MINUTES:

- (I) For the Parish Council Meeting on 13th May 2025.

8. COUNTY & DISTRICT COUNCILLORS REPORTS.

9. PROGRESS REPORTS (given verbally by Councillors / * if any formal proposals below):

(A) Social Centre – Cllr DC	(B) Police – Unallocated	(C) Lengthsman – Clerk *
(D) Flooding – Unallocated	(E) Highways & Byways – Cllr SM	(F) Trees – Cllr MW
(G) War Memorial & Steps – Clerk / Cllr MW.	(H) A46 Safety Improvements – Cllr MW	(I) VAS – Unallocated
(J) Missing Postbox – Cllr MW		

*The current Lengthsman is having difficulties with transport. Council to decide if they wish to advertise for a replacement Lengthsman.

10. PLANNING APPLICATION NOTIFICATIONS (lead Cllr Rose):

W/25/01043/HP	The Old Barn, Elmley Road	Demolition of existing garage and outbuilding and erection of replacement garage and outbuilding.	No objections submitted.
W/25/01331/AGR	Land at (OS 0020 3778) The Groaten	Prior notification for a new agricultural building for the storage of hay and straw.	No objections submitted.

11. FINANCE:

Bank balances as at 30th June 2025

Current account balance	-	£22,538.46
Savings account balance	-	£16,115.71
Total	-	£38,654.17

(I) Proposal to approve the below Receipts and Payments.

(II) Proposal to approve the 1st quarter 2025-26 accounts, circulated to members prior to the meeting. Also available on request via the Clerk.

Payments May / Jun 2025

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Ref	Payee	Description	Date	Amount (£)
1	Worcs Pension Fund	Pension Contributions Apr 25	01/05/25	£ 206.61
2	Fast Signs	Tennis Court Signage Inv 29701	01/05/25	£ 85.75
3	Hartwells & Co	Replacement Oak Bench (Cottons Lane)	13/05/25	£ 572.57
4	A Robinson	Clerk Salary May 25	28/05/25	£ 615.09
5	AUH Chapel	Meeting Hall Venue 24-25	29/05/25	£ 150.00
6	The Defib Pad	Replacement Responder Kit	29/05/25	£ 17.82
7	Zurich	Parish Council Insurance 25-26	29/05/25	£ 395.04
8	Worcs Pension Fund	Pension Contributions May 25	29/05/25	£ 206.61
9	Unity Trust Bank	Service Charge	31/05/25	£ 6.00
10	A Robinson	Clerk Home Office May 25	02/06/25	£ 15.00
11	Webbees	Web hosting Jun - Nov 25	18/06/25	£ 140.00
12	PATA	Payroll Apr / May / Jun 25	18/06/25	£ 37.35
13	WCC Pension Fund	Pension Contributions Jun 25	18/06/25	£ 206.61
14	A Robinson	Clerk Home Office Jun 25	30/06/25	£ 15.00
15	A Robinson	Clerk Salary Jun 25	30/06/25	£ 614.89
16	Unity Trust Bank	Bank Service Charge	30/06/25	£ 6.00

Receipts May / Jun 2025

Ref	Payee	Description	Date	Amount (£)
1	ASC	Donation for replacement bench Cottons Lane	12/5/25	£477.14
2	HMRC	VAT Reclaim 2024-25	10/6/25	£342.36
3	Unity Trust Bank	Interest	30/6/25	£93.72

12. DEFIBRILLATOR:

Proposal to purchase a spare 'responders kit' from The Defib Pad at an approximate cost of £12.19 excl. VAT and delivery. Council to agree a maximum budget.

13. TREE SURVEY:

The tree survey has now been completed. Cllr Wood to update the Council.

14. PLAYGROUND:

Cllr Rose to provide updates on the play area refurbishment.

15. DAMAGED BENCH (THE GROATEN):

The bench at the junction with Elmley Road and The Groaten has been damaged and is in need of repair. The Clerk to update the Council on the progress of this replacement that is being organised by WCC.

16. CRAFT GROUP CASH DONATION:

Proposal to make a donation of £75.00 to the Craft Club for their contribution towards the VE Day celebrations.

17. WEB HOSTING:

Council to consider the future of the Parish Council Website hosting. The site is currently managed by Webbees, who charge £280.00 per annum. A new quote has been provided by 'Parish Council Websites' for a re-build of the site to better suit the needs of the Council and the Parish. The re-build costs would amount to £749.00 and then an ongoing fee of £21.85 per month for hosting and support. The full detailed quotation has been circulated to all members prior to the meeting and is available via the Clerk.

18. VILLAGE SECURITY:

Council to discuss recent concerns regarding security within the Parish and any ideas on preventing crime.

19. DOG FOULING

Following complaints from residents, Council to discuss the ongoing problem with dog fouling around the Parish and in particular Cottons Lane and surrounding roads. Council to consider any improvement methods and agree strategies.

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20. LETTER TO NEW OWNER OF THE ARBORETUM:

Up to the time of writing, there has been no response from the new owner of the Arboretum to a letter sent by the Parish Council expressing concerns over one of the trees that overhangs the tennis courts. Council to discuss and agree any next steps.

21. SCHOOL TRAFFIC:

Following concerns raised by a resident regarding the safety of road users around the Parish, particularly in relation to the School drop off and pick up times, Cllrs to discuss any action that may assist.

22. TRACKER:

Council to review task tracker. Tracker has been circulated to all members prior to the meeting and is available to all via request to the Clerk.

23. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

Councillors may use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Please note, no formal decisions can be made on anything within this section.

24. CORRESPONDENCE (Data protection edited versions available from the Clerk on request):

- Nothing further.

25. PROVISIONAL NEXT MEETING (ALWAYS CHECK WEBSITE FOR UPDATES) - Tuesday 9th September 2025.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND  **A Robinson (Clerk to the Council)**